

Class: Internal Affairs

Instructional time – 2 hours

1. Welcome and Introductions
2. Objectives
 - a. Students will be able to identify how the Internal Affairs process works.
 - b. Students will understand how to refer a matter to the Internal Affairs Unit.
 - c. Students will understand the importance of the Peace Officers Bill of Rights.
 - d. Students will understand the mission of the Citizen's Law Enforcement Review Board (CLERB) and how referrals are made.
3. What is an Administrative Investigation?
4. Why Investigate?
5. What Gets Investigated?
6. Role of an Internal Affairs Officer
7. Process of Investigations
 - a. Preliminary Fact Finding
 - b. Complaint Summary Form
 - c. Administrative Review
 - d. Assignment for Investigation
 - e. Documents
8. Peace Officer Bill of Rights
9. CLERB (Citizen's Law Enforcement Review Board)
10. Review / Closing / Evaluations

