



# COUNTY OF SAN DIEGO

## Independent Redistricting Commission

### MEETING MINUTES

#### COMMISSIONERS

David Bame, Chair  
Sonia Diaz, Vice Chair  
Colleen Brown  
Amy Caterina  
Chris Chen  
Elidia Dostal  
Rosette Garcia  
Barbara Hansen  
Kenneth Inman  
Kristina Kruglyak  
Arvid Larson  
Fernandez Ponds  
John Russ  
Ramesses Surban

**Friday, December 18, 2020, 2:00 PM**

- 1. Called to Order at 2:01 p.m.**
- 2. Roll Call**

PRESENT: Commission Members David Bame, Colleen Brown, Amy Caterina, Chris Chen, Sonia Diaz, Elidia Dostal, Carmen-Rosette Garcia, Barbara Hansen, Kenneth Inman, Kristina Kruglyak, Arvid Larson, Fernandez Ponds, John Russ, Ramesses Surban; and Andrew Potter, Clerk of the Board of Supervisors.

(Note for the record: California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, all members of the Independent Redistricting Commission attended the meeting via teleconference and participated in the meeting to the same extent as if they were present.)

- 3. Non-Agenda Public Communication:** Members of the public may address the Independent Redistricting Commission on subject matters within the Commission's jurisdiction, but not an item on this agenda. Each speaker is limited to two minutes.

Jeanine Erikat spoke to the Commission regarding suggestions and recommendations for next steps and referenced a letter submitted to the Commission on behalf of multiple community organizations, which was distributed to the Commissioners prior to the meeting and is included in the backup materials for this meeting.

Cipriano Vargas spoke to the Commission regarding the recommendations on good government and best practices for redistricting commissions that are contained in the above-referenced letter submitted to the Commission.

Diana Aguirre spoke to the Commission regarding the delay of the mapping deadline to December 2021 and the need to develop outreach plans and work with community organizations.

Lori Thiel spoke to the Commission regarding transparency and the above-referenced letter submitted to the Commission.

Jamila Muhammed spoke to the Commission regarding the need for maximum transparency and the above-referenced letter submitted to the Commission.

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Comments were heard and referred to staff.

**4. Approval of Minutes from the December 10, 2020 Regular Meeting**

ACTION:

ON MOTION of Commissioner Larson, seconded by Commissioner Brown, the Commission approved the Minutes from the December 10, 2020 Regular Meeting.

AYES: Bame, Brown, Caterina, Chen, Diaz, Dostal, Garcia, Hansen, Inman, Kruglyak, Larson, Ponds, Russ, Surban

**5. Overview of the Redistricting Budget (Informational Item)**

Barbara Jiménez, Executive Lead to the Independent Redistricting Commission from the County of San Diego, and Nicole Temple, co-Project Manager for the Independent Redistricting Commission from the County of San Diego, presented an informational overview of the budget for the Independent Redistricting Commission.

**6. Competitive Procurement of Redistricting Contracted Services (Informational Item)**

ACTION:

ON MOTION of Commissioner Garcia, seconded by Commissioner Hansen, the Commission directed staff to return with the following information related to the competitive procurement of redistricting contracted services at the next regular meeting of the Independent Redistricting Commission (IRC):

1. Review, detail and augment the Request for Proposal (RFP) processes for the demographer and mapping services consultant and the public outreach and engagement services consultant, including providing the draft RFPs to the full IRC prior to issuance, based on the impact that such a review would have on the timeline.
2. Provide more details on the role of the IRC member who will serve as technical advisor for the Source Selection Committee (SSC) and clarify when/how or whether that person can have contact with the full IRC to receive their input (without violating the confidentiality requirements for the RFP process).
3. Revised timeline for the consideration and posting of the RFPs, along with potential discussion and review of the RFPs by the full IRC.
4. Advice and options on the number of members of the IRC who can sit on the SSC to serve as voting members and technical advisors, for each RFP, beyond the current suggested structure of five voting members (three County staff, two IRC members), as well as implications for the respective SSCs and Brown Act considerations.
5. Review the implications for small and minority-owned business participation in the RFP process, including more information and targeted discussion.
6. Advice and further review of how the RFPs can address the number and type of subcontractors for each contract and clarify who determines the number of subcontracts for each contract and who they are awarded to/how they are awarded.

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7. Investigate adding an RFP for translation services and any other additional services for which the IRC needs to procure outside consultants or contracts.
8. Provide a comparison to how other redistricting commissions are handling procurement of contracted services and their timelines.

AYES: Bame, Brown, Caterina, Chen, Diaz, Dostal, Garcia, Hansen, Inman, Kruglyak, Larson, Ponds, Russ, Surban

The following individuals addressed the Commission on this item:

- Jeanine Erikat

**7. Overview of Process for Commissioners to Disclose Written and Oral Communications** (Informational Item)

Commission Counsel Hilary Gibson provided a brief overview of the process for Commissioners to disclose written and oral communications.

**8. Status of Equipment/E-mail Accounts for Commissioners** (Informational Item)

Commission Executive Lead Barbara Jiménez provided a brief update on the status of equipment and e-mail accounts for Commissioners.

**9. Provide Direction to Staff on Next Meeting and Scheduling of Regular Meeting Dates.**

Commission Executive Lead Barbara Jiménez suggested Thursday, January 14, 2021 at 2 p.m. and Friday, January 15, 2021 at 2 p.m. as the two proposed dates/times for the next regular IRC meeting and announced County staff will send a follow up e-mail to all Commissioners to confirm their availability.

**10. Future Agenda Items**

Suggestions for future agenda items proposed by IRC members included:

1. Creating a subcommittee structure
2. Inviting members from past and current state and local redistricting commissions to speak to the IRC regarding their experiences, processes, lessons learned, best practices and ask Legal Counsel to provide information regarding their experiences with the 2011 County of San Diego Redistricting Process
3. Types of trainings and team building activities available for IRC members

There being no further business, the Commission adjourned at 5:27 p.m.

Pursuant to Article III, Section 6 of the *Bylaws and Operating Procedures of the County of San Diego Independent Redistricting Commission*, staff identified a total of 13 members of the public present during the meeting.

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ANDREW POTTER  
Clerk of the Board of Supervisors  
County of San Diego, State of California

NOTE: These Minutes set forth all actions taken by the County of San Diego Independent Redistricting Commission on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.

Supporting documentation and attachments for items listed on this agenda can be viewed online at [www.sdcounty.ca.gov/redistricting](http://www.sdcounty.ca.gov/redistricting) or in the Office of the Clerk of the Board of Supervisors at the County Administration Center, 1600 Pacific Highway, Room 402, San Diego, CA 92101.

Approved by the Commission: January 14, 2021