

Item 4

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AD HOC COMMITTEE DEMOGRAPHIC SERVICES RFP

Committee members:
Commissioner Hansen
Commissioner Larson
Commissioner Inman

Tasked with
Developing
Core RFP
Documents

Statement of Work

Pricing Schedule

Evaluation Criteria

Submittal Items

Timeline

RFP Posts (pending IRC approval) 4/26

Submissions due to County 5/10

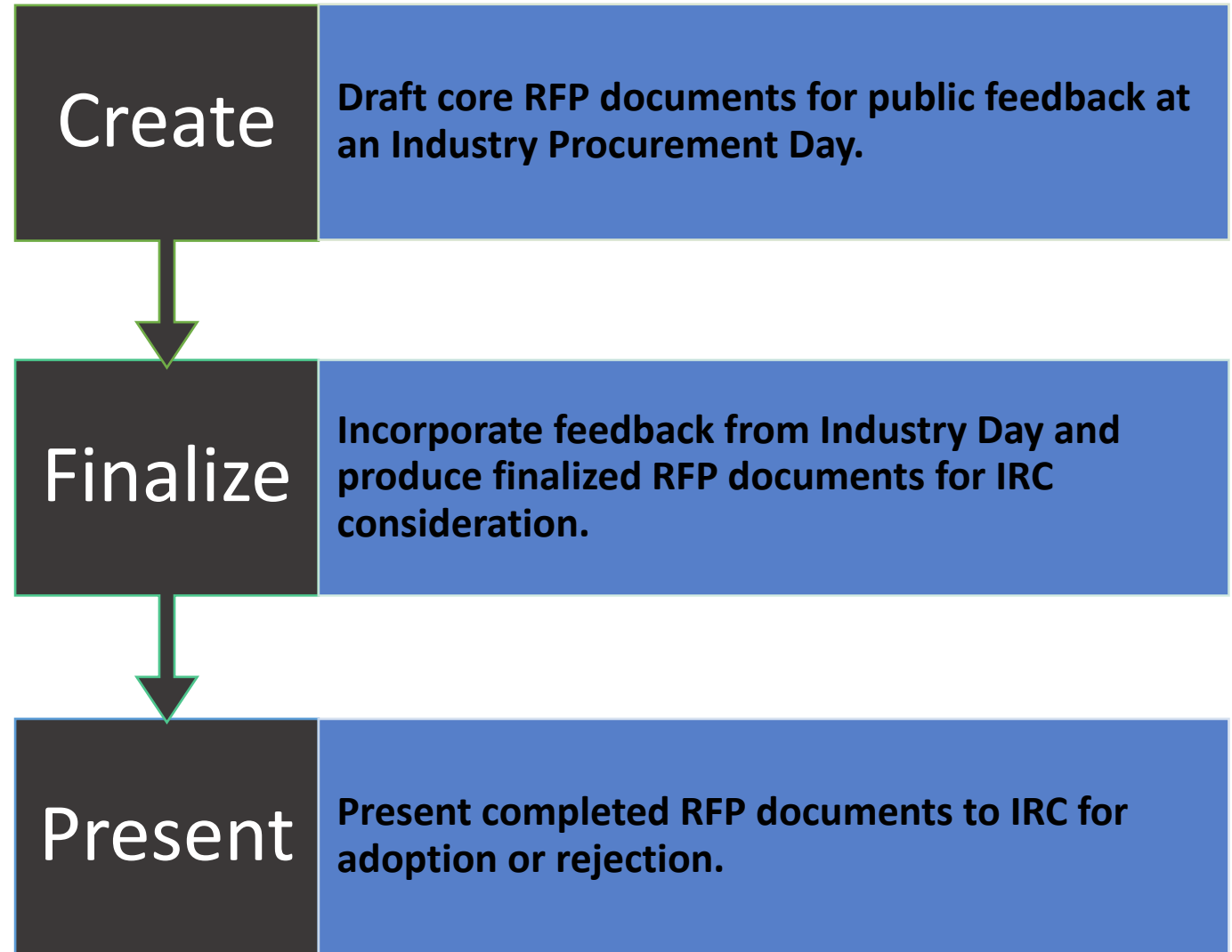
SSC formed 5/11

IRC Reviews SSC recommendations 6/10

Possible execution date mid June, if approved

AD HOC
COMMITTEE
DEMOGRAPHIC
SERVICES RFP

PROCESS



Statement of Work

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Scope and Purpose



Through provision of demographic services support IRC's goal to fairly and accurately draw supervisorial districts that ensure residents have the ability to elect appropriate representation for their supervisorial district

- Analyze census and other data, including the legacy format summary redistricting data file, statistics, demographics, and maps for the current supervisorial districts as well as proposed revisions of the supervisorial districts.
- Coordinate with the IRC's public outreach and engagement contractor and County staff to develop and implement a redistricting process that incorporates public comment and suggestions
- Provide IRC and public with access to appropriate software systems for use in their development and evaluation of the redistricting map alternatives

Pricing Schedule

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Fixed Price Proposal

- **Personnel**
 - **Consulting, Training, Demography, Support staff**
- **Non-Personnel**
 - **Software, Supplies, Equipment, Travel**
- **Optional Tasks**
- **Additional as Needed Pricing**

Evaluation Criteria



Minimum Requirements (Pass/Fail)

- Offeror and subcontractor personnel meet Election Code requirements
- COSD's draft agreement terms accepted



Personnel Experience and Qualifications



Technical Approach



Price

Submittal Items

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Minimum Requirements (Pass/Fail)

- Offeror and subcontractor personnel meet Election Code requirements
- COSD's draft agreement terms accepted



Personnel Experience and Qualifications



Detailed Technical Approach



Complete Pricing Schedule

Demographic
Services
Request For
Proposal (RFP)

Motion:

“For the IRC to approve the
Demographic Services RFP.”