



COUNTY OF SAN DIEGO

Independent Redistricting Commission

MEETING MINUTES

COMMISSIONERS

David Bame, Chair
Amy Caterina, Co-Vice Chair
Rosette Garcia, Co-Vice Chair
Colleen Brown
Chris Chen
Sonia Diaz
Elidia Dostal
Barbara Hansen
Kenneth Inman
Kristina Kruglyak
Arvid Larson
Fernandez Ponds
John Russ
Rameses Surban

Thursday, June 10, 2021, 2:00 pm

1. Called to Order at 2:02 p.m.

2. Roll Call

PRESENT: Commission Members David Bame, Colleen Brown, Amy Caterina, Chris Chen, Sonia Diaz, Elidia Dostal, Carmen-Rosette Garcia, Barbara Hansen, Kenneth Inman, Arvid Larson, Fernandez Ponds, John Russ, Rameses Surban; and David Hall, Clerk.

ABSENT: Commission Member Kristina Kruglyak

(Note for the record: California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, all members of the Independent Redistricting Commission attended the meeting via teleconference and participated in the meeting to the same extent as if they were present.)

3. Non-Agenda Public Communication

Members of the public may address the Independent Redistricting Commission on subject matters within the Commission's jurisdiction, but not an item on this agenda. Each speaker is limited to two minutes.

No Speakers

4. Approval of Minutes from the May 27, 2021 Regular Meeting

ACTION:

ON MOTION of Commissioner Brown, seconded by Commissioner Russ, the Commission approved the Minutes from the May 27, 2021 Regular Meeting.

AYES: Bame, Brown, Caterina, Chen, Diaz, Dostal, Garcia, Hansen, Inman, Larson, Ponds, Russ, Surban

ABSENT: Kruglyak

Barbara Jiménez reported that the IRC's request for a budgetary increase of \$467,500 was approved by the Board of Supervisors at their meeting on June 8, 2021.

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5. Discussion and Possible Concurrence with the Source Selection Committee's (SSC's) Application of the Scoring Criteria Defined by the IRC for All Proposals Received in Response to RFP 10673 for Redistricting Demographer Services, and SSC Notice of Intent to Award to FLO Analytics

ACTION:

ON MOTION of Commissioner Larson, seconded by Commissioner Chen, the Commission concurred that the Source Selection Committee (SSC) accurately applied the scoring criteria defined by the IRC for all proposals received in response to RFP 10673 for Redistricting Demographer Services and with the SSC Notice of Intent to Award to FLO Analytics.

AYES: Bame, Brown, Caterina, Chen, Diaz, Dostal, Garcia, Hansen, Inman, Larson, Ponds, Russ, Surban

ABSENT: Kruglyak

6. Discussion and Possible Approval of Demographic Services RFP and Public Outreach and Engagement Services RFP Ad Hoc Committees' Recommendations Defining the Role of the Single Point of Contact for Service Providers

ACTION:

ON MOTION of Commissioner Hansen, seconded by Commissioner Diaz, the Commission established a Single Point of Contact (SPOC) position for each service provider. The SPOC will be an IRC Commissioner appointed by the IRC chairperson to serve as the liaison between a contracted service provider, the IRC and the COSD staff, facilitating communications between IRC meetings, coordination of activities, and review of performance relative to contracted services. Specific duties authorized by IRC for its SPOC include:

- To work with the COSD Contracting Officers Representative (COR) to provide orientation and onboarding of service provider.
- To provide a channel for communication at the IRC level between regular and special meetings concerning scheduling performance standards and other procedural matters.
- To provide an ongoing oversight presence for the IRC of service provider performance, including review service provider work product for completeness and quality relative to stated IRC directives, and monitor timeliness and progress relative to IRC schedule and timeline, and report on such matters at regular and special meetings of the IRC as needed.
- To coordinate with COSD staff and COR to validate service provider billing, performance and compliance.
- To work with and support the COSD COR as appropriate.

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AYES: Bame, Brown, Caterina, Chen, Diaz, Dostal, Garcia, Hansen, Inman, Larson, Ponds, Russ, Surban

ABSENT: Kruglyak

Chair Bame named Commissioner Ken Inman as the IRC Demographic Services contractor Single Point of Contact (SPOC).

7. Ad Hoc Committee Reports

A. Redistricting Outreach and Communication

Co-Vice Chair Garcia provided an informational update on public outreach and communication.

B. Legislative Ad Hoc Committee

Commissioner Russ provided an informational update on the Legislative Ad Hoc Committee and Senate Bill (SB) 594.

8. Future Agenda Items

Chair Bame provided comments and updates regarding items that had been raised previously by Commissioners:

- A. Update on future planning for in-person meetings – Barbara Jiménez provided additional information
- B. Mapping/COI tool (e.g., “Draw My CA Community”)
- C. Bylaws update and potential revisions
- D. Voting Rights Act training
- E. Capturing lessons learned
- F. Translation and interpretation training

Suggestions for future agenda items and/or follow-up questions for County staff that were proposed by IRC members included:

- IRC presence at upcoming summer events, potentially coordinated with other jurisdictions
- California Fair Maps Act
- Capturing lessons learned
- Racially Polarized Voting analysis
- Retention of Special Counsel

Chair Bame asked Commissioners to provide a list of relevant upcoming events in which they propose that the IRC should have a presence.

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There being no further business, the Commission adjourned at 4:18 p.m.

Pursuant to Article III, Section 6 of the *Bylaws and Operating Procedures of the County of San Diego Independent Redistricting Commission*, staff identified a total of 16 members of the public present during the meeting.

DAVID HALL
Clerk of the Independent Redistricting Commission
County of San Diego, State of California

NOTE: These Minutes set forth all actions taken by the County of San Diego Independent Redistricting Commission on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.

Supporting documentation and attachments for items listed on this agenda can be viewed online at www.sdcounty.ca.gov/redistricting or in the Office of the Clerk of the Board of Supervisors at the County Administration Center, 1600 Pacific Highway, Room 402, San Diego, CA 92101.

Approved by the Commission: June 24, 2021