

Retention of Special Counsel

- **Agenda Item #8:**
- Discussion and Possible Approval of Retaining Special Counsel and Instruction to Staff to Develop Selection Process for IRC Review and Approval
- Possible Motion: That the IRC retain special counsel for the purpose of rendering opinions on the legal sufficiency of maps or portions of maps, and legal questions relating thereto.

Retention of Special Counsel

Legal Services Agreement for General Counsel -- Statement of Work:

- Counsel shall be available to provide all legal services to the Commission and County staff supporting the Commission (General Counsel services), ... Such services shall include, but not be limited to:
 - Serving as legal advisor to the Commission and Commission staff in all aspects of governance and procedure.
 - Attending all Commission meetings and County staff meetings, as applicable.
 - Rendering written and oral legal advice, **except as provided below for “Expert Counsel” services.**
 - Developing policies within the Commission’s legal areas of responsibility.
 - Issuing legal opinions, memoranda, and advice on Commission issues.
- Expert counsel services are defined as:
 - Expert Counsel services shall be limited to rendering opinions, written or oral, on the legal sufficiency of maps or portions of maps, and legal questions relating thereto

Retention of Special Counsel: Sample Timeline

August 12	IRC approval to retain special counsel
August 18 (Special Meeting)	IRC review & approval of Scope of Work & process, including possible appointment of ad hoc sub-committee for interviews
August 19 – August 31	Publish Scope of Work and solicit potential special counsel candidates
September 9	Update to full IRC
September 1 – 15	Candidate evaluation/interviews, poss. by ad hoc sub-committee
September 23	Recommendation to full IRC, poss. By ad hoc sub-committee; IRC approval of special counsel candidate
September 24 – October 7	Contract negotiations