



SAN DIEGO COUNTY FIRE

5510 Overland Avenue | Suite 250, San Diego | CA 92123-1239

www.sdcountyfire.org

CSA-135 Fire Advisory Board Meeting

February 12, 2018 | 1:00 pm | 5530 Overland Ave, Room 124

MINUTES

1. **Approval of the Agenda**
2. **Call to Order at 1:07 pm**
3. **Roll Call** – Each appointed member of the Fire Advisory Board is present. There are still two vacancies.
4. **Public Comment (3 minutes)**
 - a. Chief Heiser presents Chief Mecham to introduce CAL FIRE Chiefs: Deputy Chief Kevin Lawson, Division Chief Nick Schuler, Division Chief Darryl Pina, EMS Battalion Chief Chris Amestoy, and Training Battalion Chief Greg Belk.
5. **Approval of Minutes from the January 11, 2018 Meeting** – Motion to approve by Dick Foss; motion seconded by Bill Huskey. Motion carries unanimously.
6. **Binders for Board Members** – County staff distributes binders for each Board member. Minutes and any other important documents will be sent to members via email. County staff will bring binders to each meeting.
 - a. Chief's Monthly Report – Chief Mecham presents highlights from the January 2018 monthly report.
 - i. Tim Stanton requests that we add page numbers (i.e. "Page 1 of 10") to the next report.
 - b. Schedule of upcoming meetings – Chief Heiser gives an overview.
 - c. Ben Tulloch asks if members need to fill out Conflict of Interest Form 700. County Fire staff will check to see if it can be filled out electronically.
7. **Review Bylaws for Edits** – Edits can be formalized when the Board submits its annual report to the County Board of Supervisors.
 - a. County Fire is checking with Herman Reddick on when the Advisory Board Annual Report is due, and will add it to the March agenda.
8. **San Diego County Fire Facilities Presentation** – Kevin O'Leary and Liz Hagerty present on ongoing facilities projects. The presentation is attached.
 - a. Chief Mecham opens the presentation with an overview of each of the County facilities. There are **17** County stations. **14** of those are career-staffed with paramedics. CAL FIRE maintains **18** stations. **11** of those are directly adjoining CSA 135.

- b. Liz Hagerty presents the Major Maintenance and Capital Improvement projects in progress at County Fire.
 - i. 3 lessons: 1) There is no easy project, 2) Timelines are moving targets, and 3) Budgets aren't set in stone.
 - ii. Pine Valley design-build of a new fire station. Estimated completion: December 2018.
 - 1. The issues with right of entry have been worked out with the neighbor to the new station.
 - iii. Descanso Station 45 – Moving operations to the Descanso Road Station Site. Estimated completion: March 2018.
 - 1. We had to rehire a contractor, which has delayed the project.
 - iv. Mount Laguna Fire Station – County Fire is still in the planning stages – we would like to relocate operations to the Mt. Laguna DPW Road Station.
 - 1. We hope to have an official project set up in the next couple of months.
 - v. Sunshine Summit fire station operations improvements. Estimated construction completion: December 2018.
 - 1. Project was on budget, but we had to add a substantial amount of storm water repairs, which involved hiring a civil engineer and an architect to plan for grading and paving. This put the project about \$150,000 over budget.
 - 2. County Fire will have plans by March and then June. A contractor will be assigned in July
 - vi. Palomar Mountain design and construction of new living quarters. Start of construction planned for May 2019.
 - 1. Project costs are in progress
- c. Tim Stanton requests a summary of Major Maintenance and Capital Improvement projects, including budgets.
- d. Kevin O'Leary gives an overview of minor station improvement projects.
 - i. If there is an issue that needs to be repaired at any fire facility, the station emails County Fire. We then put in a work task and DGS handles the repairs necessary.
 - ii. Minor station improvements include: fuel tanks, emergency generators, water filtration systems, plymovents, electrical upgrades, booster bumps, water tank replacement, and flooring, septic, and roof projects.

- e. Chief Heiser gives an overview of future County Fire projects, which each focus on our standards of cover – how do we get to our citizens in the most appropriate manner?
 - i. DeLuz – The current 2 stations are about 1 mile apart. County Fire working on figuring out what we need to do to merge the County and state facilities.
 - ii. Intermountain/Witch Creek – The current 2 stations are about 1 mile apart. County Fire has permission now to look at other properties, as long as we don't throw our response time off. Looking at what it will take to build a joint facility or move state into the County station.
 - iii. Otay – Conversation in progress to take the old Station 38 and move it to a more appropriate location.
 - iv. Jacumba – The current fire station is in an acceptable location, but if we have the opportunity in the future, we will move the station.
 - f. Chief Lawson, who oversees County facilities, is well-versed in the complexities and challenges of modernizing our infrastructure. We are working on a strategic plan to identify a vision moving forward. The Board's support and patience with this process is crucial.
9. **Roundtable**
- a. Bill Huskey requests that Advisory Board members receive some gear to identify the members as part of the County and Fire Advisory Board, such as jackets, hats, and/or ID cards.
 - b. Chief Heiser indicates that at the next meeting we will bring a PIO to take pictures and get out this information. Chief Lawson reiterates the importance of the Board members being visible to those in the field.
 - c. Ben Tulloch raises the concern of fire station historical documents, such as pictures, are getting lost as old fire districts consolidate. The Advisory Board and County Fire staff will brainstorm ways to preserve this history.
10. **Adjournment – 2:31 pm.** JR Randy Terry makes a motion to adjourn; motion is seconded by Suzann Leininger. Motion carries unanimously.

NEXT MEETING: Monday, March 12, 2018 at 1pm – COC, 5520 Overland Ave, Room 120

ACTION ITEMS

- 1. County staff to check on Form 700.
- 2. County staff to acquire gear for Board members – jackets, hats, ID cards.
- 3. County staff to have PIO at the next meeting.
- 4. County staff to figure out when Annual Report is due.

Attendance

<i>Name</i>	<i>District/Affiliation</i>
Ben Tulloch	District 2 – Seat 7, Board Chair
Suzann Leininger	District 5 – Seat 2, Board Vice Chair
Richard (Dick) Foss	District 2 – Seat 9, Board Secretary
Tim Stanton	District 2 – Seat 4
J.R. “Randy” Terry	District 2 – Seat 5
Frank Whiteley	District 2 – Seat 6
Mark White	District 2 – Seat 8
William (Bill) Huskey	District 2 – Seat 10
Tony Mecham	CAL FIRE Unit Chief
Kevin Lawson	CAL FIRE Deputy Chief
Nick Schuler	CAL FIRE Division Chief
Daryl Pina	CAL FIRE Division Chief
Chris Amestoy	CAL FIRE EMS Battalion Chief
Greg Belk	CAL FIRE Training Battalion Chief
Jenna Lee	CAL FIRE Executive Assistant
Kevin O’Leary	SDCFA Fire Services Coordinator
Liz Hagerty	SDCFA Administrative Analyst, Facilities
Don Heiser	SDCFA Deputy Chief, Board Liaison
Kelsey Chesnut	SDCFA Administrative Analyst, Board Staff

Not in Attendance

VACANT	District 1 – Seat 1
VACANT	District 5 – Seat 3