



# SAN DIEGO COUNTY FIRE

5510 Overland Avenue | Suite 250, San Diego | CA 92123-1239

[www.sdcountyfire.org](http://www.sdcountyfire.org)

## CSA 135 Fire Advisory Board Meeting

Monday, January 14, 2018 | 1:00 pm | 5510 Overland Ave, Room 241

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### MINUTES

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1. **Call to Order at 1:00 pm.**
2. **Roll Call** – J.R. Randy Terry is absent. All other Board members are present. Suzann Leininger and Cliff Kellogg are waiting on official re-appointment and appointment from the Board of Supervisors.
3. **Public Comment** – No public comments.
4. **Approval of Minutes from the November 19, 2018 Meeting** – Frank Whiteley makes a motion to approve the minutes; Tim Stanton seconds the motion. The motion passes unanimously.
5. **Budget and Operational Goals**
  - a. Patty Jordan is working for the Fire Authority with Perspecta. She presents on the Fire Authority Strategic Plan update process.
    - i. She is working with Fire Authority staff to align the Fire Authority's strategic plan, goals, and performance measures with the County Strategic Plan structure. Patty will work with staff to conduct a SWOT analysis at the fire station, bureau/division, and management levels.
  - b. Susan Quasarano, the Fire Authority Program Manager, presents on the budget and Operational Plan.
    - i. The CSA 135 and Fire Authority budget is presented to the Board and included in handout materials.
  - c. Chief Mecham speaks to the Board about the proposal that the Fire Authority is working on to standardize the property tax increment received by the Fire Authority.



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## 6. **Volunteer Reserve Program**

- a. Chief Don Heiser gives an overview of the volunteer reserve program and the proposed updates.
- b. Ranchita is now at full-time staffing, which makes our department 100% career.
- c. Chief Mecham has been working with Volunteer Reserve Program staff to introduce “Reserve Apprentice” positions, which would allow people to come in to stations at an introductory level as they work to complete their training. Our staff hopes to lengthen the time we have reserves in our program by allowing them to get exposure earlier in their careers.

## 7. **Chief’s Report – December 2018 and 2018 in Review** – Chief Mecham gives An overview of these Chief’s Reports.

## 8. **Roundtable**

- a. John Traylor from the Local Agency Formation Commission (LAFCO) gives an update on Julian. The protest hearing was sufficient to cause a mail-ballot election, which will happen in March. The County Registrar of Voters will determine if they meet a simple majority. LAFCO is monitoring Julian Board meetings to make sure they are compliant with state law.
- b. Chief Mecham gives an update on Julian and other LAFCO actions in progress for the Fire Authority.
- c. Ben Tulloch updates the Board on the progress on the new Pine Valley fire station.
- d. Ben Tulloch brings up a concern about the funding for new fire engines in the future. Susan Quasarano speaks to how engines are being budgeted for in our strategic and operational plans.
- e. Cliff Kellogg speaks to talks in Palomar about getting an additional alerting system.



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- f. Next meeting will be in April unless we call a special meeting. The meeting will include review of an Annual Report draft and, tentatively, a Strategic Plan update
9. **Action Item Recap**
- a. Staff will draft an annual report and distribute to the Board for initial review prior to the next meeting.
  - b. Staff will work on new Fire Authority ID cards for Board members.
10. **Adjournment – 2:20pm.** Tim Stanton makes motions to adjourn; Suzann Leininger seconds the motion. The motion passes unanimously.

**NEXT MEETING:** April 8, 2019, Room 241 at 1:00pm at the Fire Authority Office



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## **Attendance**

<b><i>Name</i></b>	<b><i>District/Affiliation</i></b>
Ben Tulloch	District 2 – Seat 7, Board Chair
Suzann Leininger	District 5 – Seat 2, Board Vice Chair (Reappointment in progress)
Richard (Dick) Foss	District 2 – Seat 9, Board Secretary
Cliff Kellogg	District 5 – Seat 3 (Application in progress)
Frank Whiteley	District 2 – Seat 6
Tim Stanton	District 2 – Seat 4
William (Bill) Huskey	District 2 – Seat 10
Tony Mecham	SDCFA Fire Chief
Susan Quasarano	SDCFA Program Manager
Patty Jordan	Perspecta/Fire Authority
John Traylor	LAFCO
Linda Zambito	LAFCO
Don Heiser	SDCFA Deputy Chief, Board Liaison
Kelsey Chesnut	SDCFA Administrative Analyst, Board Staff

## **Not in Attendance**

Jolly “Randy” Terry	District 2 – Seat 5
VACANT	District 1 – Seat 1