



SAN DIEGO COUNTY FIRE

5510 Overland Avenue | Suite 250, San Diego | CA 92123-1239

www.sdcountyfire.org

CSA 135 Fire Advisory Board Meeting

May 13, 2019 | 1:00 PM | 5510 Overland Ave, Room 241

MINUTES

1. **Call to Order** at 1:03 pm.
2. **Roll Call** – Suzann Leininger, Frank Whiteley, and Dick Foss are absent. All other Board members are present.
3. **Public Comment** – No public comments.
4. **Approval of Minutes from the January 14, 2019 Meeting** – Cliff Kellogg makes a motion to approve the minutes; Tim Stanton seconds the motion; motion passes unanimously.
5. **April Chief's Report** – Chief Mecham gives an overview of the April Chief's Report.
 - a. The current highlight in the department is the Community Risk Reduction Program. The program is being built around empowering resilient communities.
 - b. Chief Mecham gives a quick update on the Julian Cuyamaca Fire Protection District reorganization.
6. **Annual Report Approval** – Kelsey Chesnut gives a brief overview of the Annual Report, which will be brought to the Board of Supervisors at the end of June 2019. Minor edits are made to the report wording.
 - a. Cliff Kellogg makes motion to approve the report; Jolly Terry seconds the motion; motion passes unanimously.



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7. **Strategic Plan SWOT Analysis** – Kelsey Chesnut and Chief Heiser give an overview of the SWOT Analysis that the Board completed at the previous meeting.
 - a. Chief Heiser details the overall strategic plan and its progress within the Fire Authority and management. Our goal is to have the strategic completed in August 2019.
8. **Roundtable** – There are no roundtable items.
9. **Action Item Recap**
 - a. We will reach out to Patty Jordan about attending the next Fire Advisory Board meeting.
 - b. Kelsey will reach out to Patty to find a flow chart for the strategic planning process and send a copy to the Advisory Board with the SWOT analysis.
10. **Adjournment** at 2:26 pm
 - a. Cliff Kellogg makes a motion to adjourn; Jolly Terry seconds the motion; motion passes unanimously.

NEXT MEETING: July 15, 2019 at 1:00pm



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Name

District/Affiliation

| | |
|-----------------------|---|
| Ben Tulloch | District 2 – Seat 7, Board Chair |
| Cliff Kellogg | District 5 – Seat 3 |
| Tim Stanton | District 2 – Seat 4 |
| Jolly “Randy” Terry | District 2 – Seat 5 |
| William (Bill) Huskey | District 2 – Seat 10 |
| Tony Mecham | SDCFA Fire Chief |
| Don Heiser | SDCFA Deputy Chief, Board Liaison |
| Kelsey Chesnut | SDCFA Administrative Analyst, Board Staff |

Not in Attendance

| | |
|---------------------|---------------------------------------|
| Suzann Leininger | District 5 – Seat 2, Board Vice Chair |
| Frank Whiteley | District 2 – Seat 6 |
| Richard (Dick) Foss | District 2 – Seat 9, Board Secretary |
| VACANT | District 1 – Seat 1 |