



# SAN DIEGO COUNTY FIRE

5510 Overland Avenue | Suite 250, San Diego | CA 92123-1239

[www.sdcountyfire.org](http://www.sdcountyfire.org)

## MINUTES FIRE MITIGATION FEE REVIEW COMMITTEE

### REGULAR MEETING

February 20, 2020, 9:30 a.m.

San Diego County Fire Authority, Conference Room 241  
County Operations Center, 5510 Overland Ave., Suite 250, San Diego, CA 92123

- A. Regular Meeting was called to order at 9:32 a.m.
- B. Roll call and declaration of a Quorum.
  - Roll was called. Six of the seven voting committee members were present; a Quorum was established.

Attendance		
Fred Cox	Member, District Fire Chief	PRESENT
Joe Napier	Member, District Fire Chief	PRESENT
Ken Munson	Member, Fire Protection District Board Member	PRESENT
Hannah Gbeh	Member, San Diego County Farm Bureau	PRESENT
Matt Adams	Member, Building Industry Association of San Diego County	ABSENT
Susan Quasarano	Member, San Diego County Service Area 135	PRESENT
David Pallinger	Member, San Diego County Planning Commission	PRESENT
Kevin Preston	County Staff, San Diego County Fire	PRESENT
Liz Johnson	County Staff, San Diego County Fire	PRESENT
Kat Anady	County Staff, San Diego County Fire	PRESENT

- C. Public Communication
  - No Speakers
- D. Fire Mitigation Fee (FMF) Program Presentation
  1. Kevin P. presented an overview of the Fire Mitigation Fee Program’s history and purpose.
- E. Five-Year Fee Ceiling Evaluation Presentation
  1. Liz J. presented a five-year evaluation of the fee ceiling with a fee formula calculated with values adjusted for changes in cost.
  2. The FMF Review Committee discussed the basis of the fee ceiling calculation.
    - a. Member Napier provided an overview of additional fire station funding sources.
    - b. Member Quasarano consulted the GIS Research Analyst for clarification on the determination of “dwelling units”.



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## F. Fee Ceiling Adjustment

### **ACTION:**

ON MOTION of Member Gbeh, seconded by Member Pallinger, the FMF Review Committee requested County Staff recalculate the Fire Mitigation Fee Formula on the basis of “commercial and industrial structures” instead of “dwelling units” and research if there are “other permits for development” that can be used to collect fire mitigation fees (per Fire Mitigation Fee Ordinance Sec. 810.308.(b)(1).

AYES: Cox, Napier, Munson, Gbeh, Quasarano, Pallinger

ABSENT: Adams

## G. FY 2020-21 Projects

1. The FMF Review Committee reviewed proposed expenditures for Fiscal Year 2020-21 (see Table 1 attached).
2. New Expenditures
  - a. Rancho Santa Fe:
    - i. RSFFPD-20

### **ACTION:**

ON MOTION of Member Quasarano, seconded by Member Napier, the FMF Review Committee voted to approve the proposed expenditure.

AYES: Napier, Munson, Gbeh, Quasarano, Pallinger

RECUSAL: Cox

ABSENT: Adams

- ii. RSFFPD-22

### **ACTION:**

ON MOTION of Member Pallinger, seconded by Member Gbeh, the FMF Review Committee voted to approve the proposed expenditure.

AYES: Napier, Munson, Gbeh, Quasarano, Pallinger

RECUSAL: Cox

ABSENT: Adams

- iii. RSFFPD-23

### **ACTION:**

ON MOTION of Member Gbeh, seconded by Member Pallinger, the FMF Review Committee voted to approve the proposed expenditure.

AYES: Napier, Munson, Gbeh, Quasarano, Pallinger

RECUSAL: Cox

ABSENT: Adams



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- iv. RSFFPD-24  
  
**ACTION:**  
ON MOTION of Member Quasarano, seconded by Member Napier, the FMF Review Committee voted to approve the proposed expenditure.  
  
AYES: Napier, Munson, Gbeh, Quasarano, Pallinger  
RECUSAL: Cox  
ABSENT: Adams
  
- v. RSFFPD-25  
  
**ACTION:**  
ON MOTION of Member Gbeh, seconded by Member Pallinger, the FMF Review Committee voted to table the determination until more information was provided at the next meeting.  
  
AYES: Napier, Munson, Gbeh, Quasarano, Pallinger  
RECUSAL: Cox  
ABSENT: Adams
  
- vi. RSFFPD-26  
  
**ACTION:**  
ON MOTION of Member Quasarano, seconded by Member Munson, the FMF Review Committee voted to approve the proposed expenditure.  
  
AYES: Napier, Munson, Gbeh, Quasarano, Pallinger  
RECUSAL: Cox  
ABSENT: Adams
  
- vii. RSFFPD-27  
  
**ACTION:**  
ON MOTION of Member Gbeh, seconded by Member Pallinger, the FMF Review Committee voted to approve the proposed expenditure.  
  
AYES: Napier, Munson, Gbeh, Quasarano, Pallinger  
RECUSAL: Cox  
ABSENT: Adams
  
- b. Valley Center:
  - i. VALLEY-10  
  
**ACTION:**  
ON MOTION of Member Cox, seconded by Member Munson, the FMF Review Committee voted to approve the proposed expenditure.



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AYES: Cox, Munson, Gbeh, Quasarano, Pallinger  
RECUSAL: Napier  
ABSENT: Adams

ii. VALLEY-19

**ACTION:**

ON MOTION of Member Gbeh, seconded by Member Munson, the FMF Review Committee voted to approve the proposed expenditure.

AYES: Cox, Munson, Gbeh, Quasarano, Pallinger  
RECUSAL: Napier  
ABSENT: Adams

iii. VALLEY-20

**ACTION:**

ON MOTION of Member Quasarano, seconded by Member Pallinger, the FMF Review Committee voted to table the determination until more information was provided at the next meeting.

AYES: Cox, Munson, Gbeh, Quasarano, Pallinger  
RECUSAL: Napier  
ABSENT: Adams

c. Previously approved and current projects

**ACTION:**

ON MOTION of Member Pallinger, seconded by Member Cox, the FMF Review Committee voted to approve current and previously approved actions for all participating agencies, including those with no new projects.

AYES: Cox, Napier, Munson, Gbeh, Quasarano, Pallinger  
ABSENT: Adams

H. Schedule for Upcoming Meetings

- 9:30 a.m. on Friday, February 28, 2020 in Room 241 at the San Diego County Fire Authority Office– 5510 Overland Ave, Suite 250, San Diego CA 92123 (COC).

There being no further business, the FMF Review Committee adjourned at 10:59 a.m.

**NOTE:** These Minutes set forth all action taken by the FMF Review Committee on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.

FIRE MITIGATION FEE REVIEW COMMITTEE  
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TABLE 1

Agency Name	Assigned Project #	Proposed Expenditures FY 2020-21	Dollar Amount	Status
Alpine Fire Protection District	AFPD-1	Debt Service Buyback - Fire Station Construction	Income from FMF Fees Collected	Approved
Bonita-Sunnyside Fire	BONITA-2	Debt Service Buyback - Fire Station Construction	Income from FMF Fees Collected	Approved
Borrego Fire Protection District	BORREGO-2	Payment towards new station	Income from FMF Fees Collected	Approved
Deer Springs Fire Protection District	DSFPD-1	Debt Service Payback - Fire Station Construction	Income from FMF Fees Collected	Approved
Julian-Cuyamaca Fire Protection District		Julian dissolved and annexed into CSA 135	N/A	N/A
Lakeside Fire Protection District	LAKESIDE-1	Debt Service Payback - Fire Station Construction & Apparatus	Income from FMF Fees Collected	Approved
Mootamai, Pauma, Yuima		Fire services annexed into CSA135	N/A	N/A
North County Fire Protection District	NCFPD-4	Debt Service Payback - Fire Station 4	Income from FMF Fees Collected	Approved
	NCFPD-7	Debt Service Payback - Prior Fire Station and Apparatus	Income from FMF Fees Collected	Approved
Ramona Municipal Water District	RMWD-1	Fire Station Expansion	Income from FMF Fees Collected	Approved
	RMWD-2	New Fire Station and Equipment	Income from FMF Fees Collected	Approved
Rancho Santa Fe	RSFFPD-18	Harmony Grove Fueling Station	Income from FMF Fees Collected	Approved
	RSFFPD-19	Harmony Grove Emergency Generator	Income from FMF Fees Collected	Approved
	<b>RSFFPD-20</b>	Increase to PY approved Fire Station 5 project of \$1,445,000 to \$2,000,000 due to cost increases.	<b>\$555,000</b>	Approved
	<b>RSFFPD-22</b>	New Printer/Plotter/Scanner due to increased workload on existing equipment. Total cost \$46,154	<b>\$30,000</b>	Approved
	<b>RSFFPD-23</b>	Updating fire prevention software due to increased volume. Total \$47,059 - 85% requested	<b>\$40,000</b>	Approved
	<b>RSFFPD-24</b>	New fire prevention vehicle for inspections on new construction. Total \$70,588 - 85% requested	<b>\$60,000</b>	Approved
	<b>RSFFPD-25</b>	FY20/21: Training Tower Improvements due to staff increase. Total cost \$176,471 - 85% 50% requested	<b>\$150,000</b>	PENDING
	<b>RSFFPD-26</b>	FY20/21: New Utility Vehicle for operations to cover growth in district. Total cost \$82,353 - 85% 50% requested	<b>\$70,000</b>	Approved
	<b>RSFFPD-27</b>	FY20/21: New quick attack vehicle due to building growth in wildland areas. Total cost \$411,765 85% Requested	<b>\$350,000</b>	Approved
Rincon Del Diablo MWD	RDD MWD	New Project Saving	Income from FMF Fees Collected	Approved
San Marcos Fire Protection District	SAN MARCOS-1	Debt Service Buyback	Income from FMF Fees Collected	Approved
San Miguel Fire Protection District	SAN MIGUEL-1	Debt Service Buyback	Income from FMF Fees Collected	Approved
	SAN MIGUEL-2	Station 19 Reallocation	Income from FMF Fees Collected	Approved
	VALLEY-5	Station #3 Construction - to start in FY20/21	Income from FMF Fees Collected	Approved

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 TABLE 1

<b>Valley Center Fire Protection District</b>	VALLEY-9	NextGen Radio System Equipment	Income from FMF Fees Collected	Approved
	<b>VALLEY-10</b>	Additional SCBA units to prior approved project due to higher than expected growth. Prior approval 75% of \$126,000 or \$94,500. New proposal to increase project to \$232,000 with 75% funded, totaling of \$174,000 in FMF.	\$79,500	Approved
	VALLEY-11	Debt Service - Apparatus	Income from FMF Fees Collected	Approved
	VALLEY-14	Debt Service - Fire Station Land Purchase	Income from FMF Fees Collected	Approved
	VALLEY-15	Fire Station Design and Build	Income from FMF Fees Collected	Approved
	VALLEY-18	New Fully Equipped Type I - to start in FY20/21	Income from FMF Fees Collected	Approved
	<b>VALLEY-19</b>	New Security systems for all fire stations to prevent increased crime resulting from increased community growth. \$60,000 total - 75% requested.	\$45,000	Approved
	<b>VALLEY-20</b>	FY21/22: New Cardiac Monitor Defibrillators to expand ALS & BLS systems to growing communities. Total <del>\$108,000</del> - <del>75%</del> \$67,500 - 67%.	<del>\$81,000</del> \$45,000	PENDING
Vista Fire Protection District	VISTA-2	Build New Fire Station	Income from FMF Fees Collected	Approved
CSA No. 135 SDCFA	CSA 135- 1	Palomar Station Renovation and Expansion	Income from FMF Fees Collected	Approved