

Emergency Rental & Utilities Assistance Program Verification Checklist

Please see chart below for verifications that are accepted for each criterion

Eligibility Criteria	Documentation Accepted
Verification of Identity <i>(Applicants must provide at least one of the verifications listed)</i>	<ul style="list-style-type: none"> • A copy of any government-issued ID • Government issued birth certificate • Employment identification card • Marriage license/certificate or certified divorce decree • Current school records or certificate granting institution
Jurisdiction <i>(Applicants must provide at least one of the verifications listed)</i>	<ul style="list-style-type: none"> • Utility bill • Current tenant lease or other form of rental agreement • Government-issued ID with address of rental unit • Other – If none of the above is available, the County will accept an attestation by a landlord or other party who can be identified as the verified owner or management agent of the unit
Household Income is at or below 80% AMI <i>(Applicants must provide all household earned and/or unearned income. Paystubs should reflect a date no earlier than February 1, 2021. SSI/SSA benefit letters dated January 1, 2021 are accepted.)</i>	<ul style="list-style-type: none"> • Pay stubs for all household members working • Household's 2020 tax return or Form W-2 • Unemployment verification • CalWORKs benefit letter • Social Security benefit letter • Other unearned income documents
Renter <i>(Applicants must provide at least one of the verifications listed)</i>	<ul style="list-style-type: none"> • Lease • Other written form of rental agreement • Rent receipt/rent ledger • Written attestation from landlord
Qualified for unemployment benefits	<ul style="list-style-type: none"> • Unemployment documentation
Financial hardship due to COVID-19	<ul style="list-style-type: none"> • Self-Certification in application by selecting an option

Household at risk of experiencing homelessness or housing instability

(Applicants must provide at least one of the verifications listed)

- Past due utility or rental bill
- Eviction notice
- Documents or self-Attestation for unhealthy or unsafe living conditions such as insect and or vermin infestation, non-function utilities such as water, gas, or electricity, and fire hazard.
- Self-Attestation that the family is experiencing housing instability challenges such as being cost burdened as household is spending the majority of household income on housing, having trouble paying rent, moving frequently, or overcrowding.