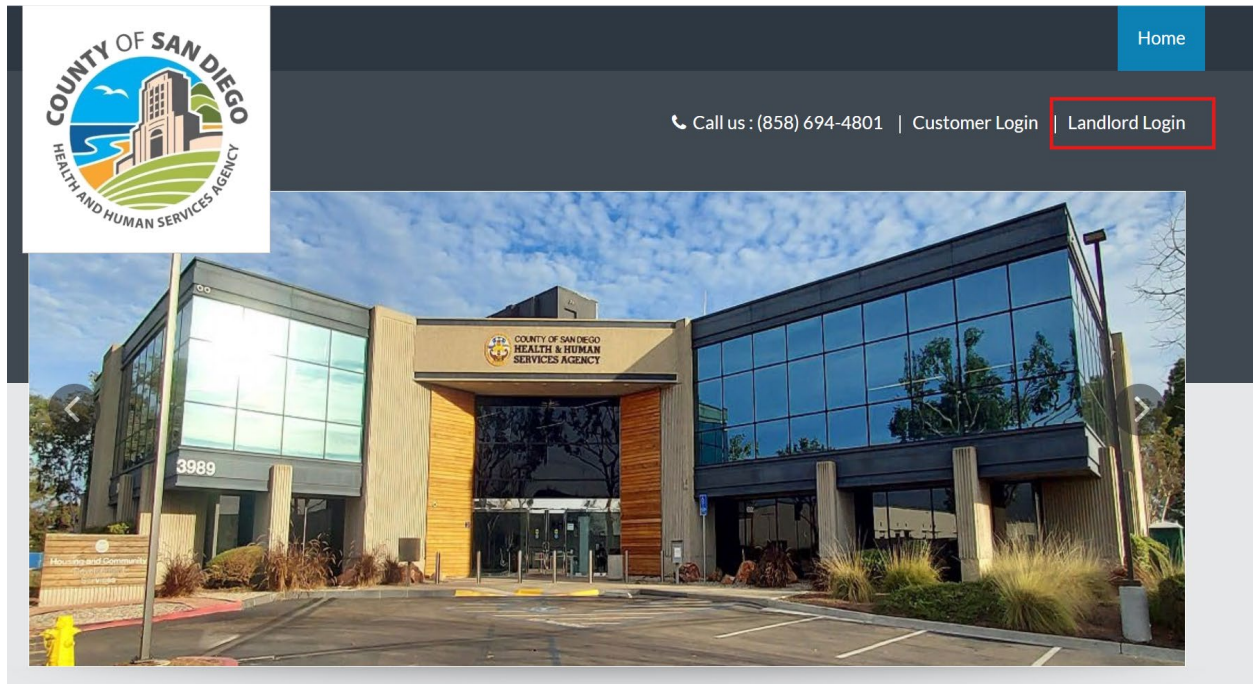


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New User Registration

1. To register for the first time, a landlord will need to navigate to the Housing Authority of the County of San Diego (HACSD) RentCafe Portal.
2. At the top of the screen, click **Landlord Login**.



How Landlords Register in the RentCafe Portal

3. The landlord will be taken to the Landlord Login. The landlord will need a valid email address. This email address will be used for any future logins.

**If the landlord does not have a current email address, the landlord can create one using a free email address, some popular email providers include: Gmail, Yahoo, and Outlook.*

Important Note:

- Email accounts associated with RentCafe property management companies or with resident/applicant accounts cannot be used to access the HACSD Landlord RentCafe portal. Using these email accounts will cause an error.
- An alternate email address is required for registration.

Landlord Login

To create your County of San Diego Health and Human Services Agency account and apply online you must have a valid email address.

If you do not have a valid email address, you will need to create one.

Please click on the following links to access popular email providers:

- [Gmail](#)
- [Yahoo!](#)
- [Outlook](#)

First Time Visitors: Follow the 'Click here to register' link below.

Returning Visitors: Login with your email

Note: For better use of the Online Portal we recommend using the most recent version of one of the Supported browser's list:

- Google Chrome
- Mozilla Firefox
- Safari (macOS)
- Opera

 Continue with Email

 Continue with Google

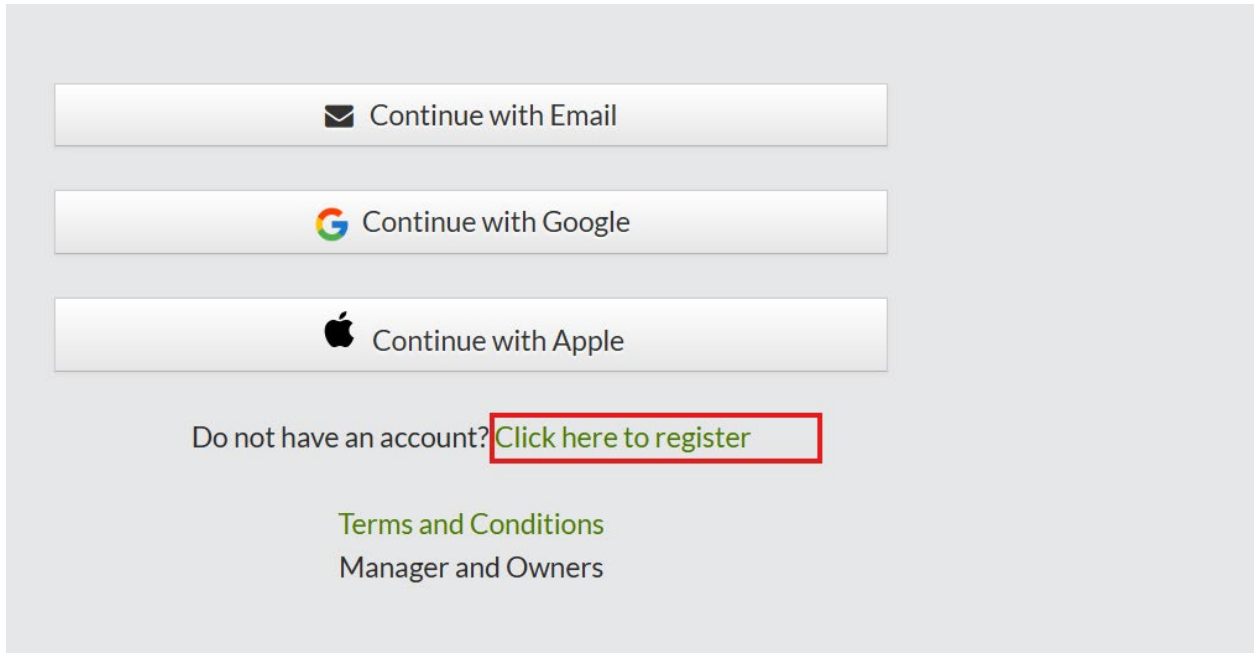
 Continue with Apple

Do not have an account? [Click here to register](#)

[Terms and Conditions](#)
Manager and Owners

How Landlords Register in the RentCafe Portal

4. On the Landlord Login screen, the landlord will click on **Click here to register** to begin the registration process. *This is for first-time users only.*



New Landlord without a Registration Code.

1. New landlords without a registration code will click, **I do NOT have a registration code.**

Please note: If an existing/participating landlord registers **without** using a registration code, the system will not recognize them as an existing landlord. Instead, the system identifies them as a new landlord. As a result, the landlord will only have access to certain features, rather than the full set of features available to existing landlords and the landlord will be required to link their units in RentCafe. See **Linking Units in RentCafe** section on how to link.

COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY

Landlord Registration

To participate as a landlord with our agency, please register an account. If we have issued you a registration code, please enter it here.

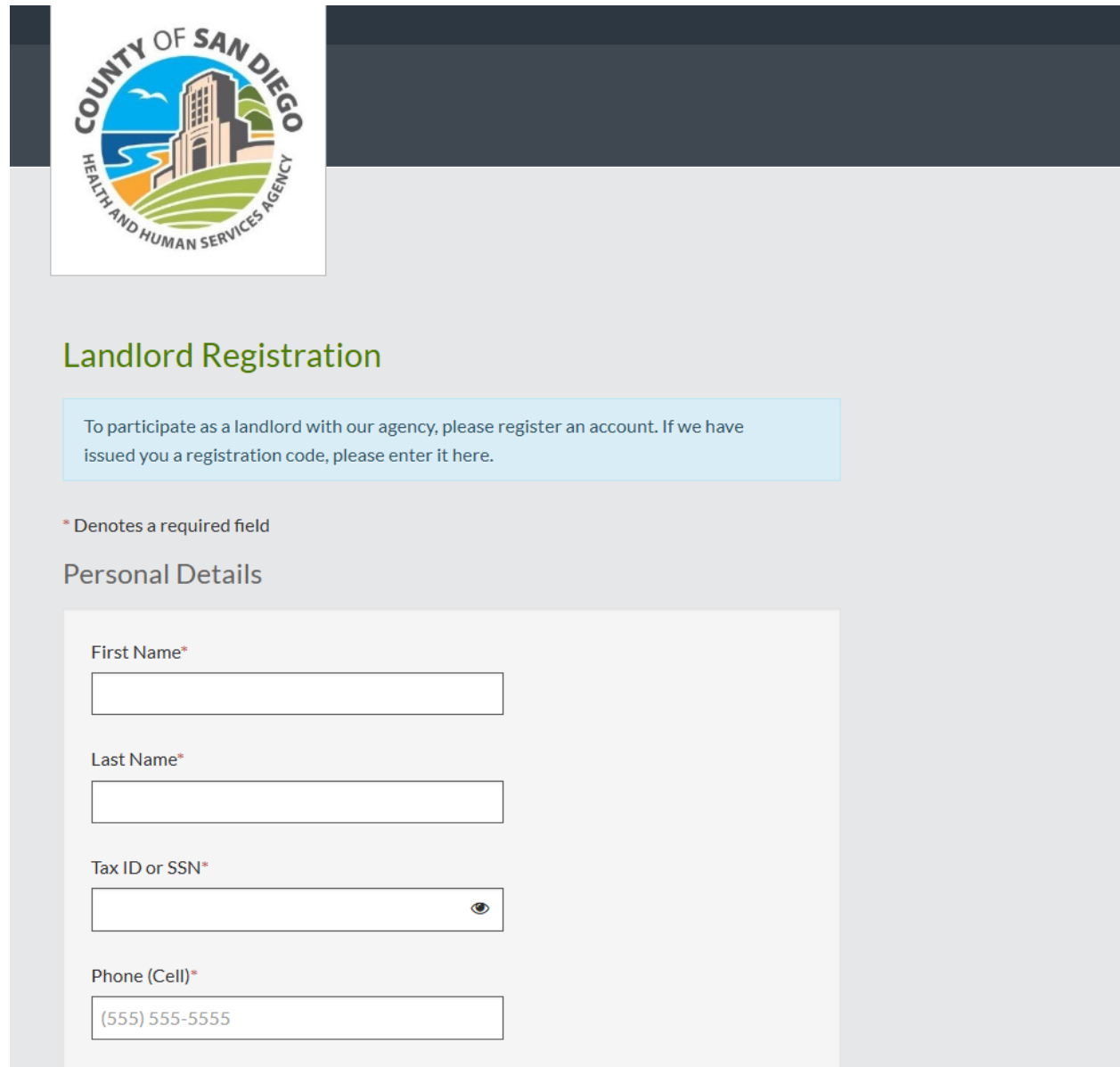
I have a registration code

I do NOT have a registration code

Already registered? [Click here to log in](#)

Personal Details

1. The **Personal Details screen** appears. The Landlords name, Social Security/TIN number and Phone Number must be entered. A **mobile phone number** is recommended, as the landlord may select to receive a verification code via text message for logging in the system.



The screenshot shows the 'Landlord Registration' page for the County of San Diego Health and Human Services Agency. At the top left is the agency's logo, which features a circular emblem with a building, a sun, and a path, surrounded by the text 'COUNTY OF SAN DIEGO' and 'HEALTH AND HUMAN SERVICES AGENCY'. Below the logo is the title 'Landlord Registration' in green. A light blue box contains the text: 'To participate as a landlord with our agency, please register an account. If we have issued you a registration code, please enter it here.' Below this is a note: '* Denotes a required field'. The main section is titled 'Personal Details' and contains four input fields: 'First Name*', 'Last Name*', 'Tax ID or SSN*' (with a toggle icon), and 'Phone (Cell)*' (with a pre-filled example '(555) 555-5555').

How Landlords Register in the RentCafe Portal

Account Information

1. Landlords must enter an email address they will remember, as this email will be used to log in to the RentCafe Landlord Portal.
2. Read and accept the Terms and Conditions.
3. Click **Register**.

Account Information

Account Nickname

Email Address*

Confirm Email Address*

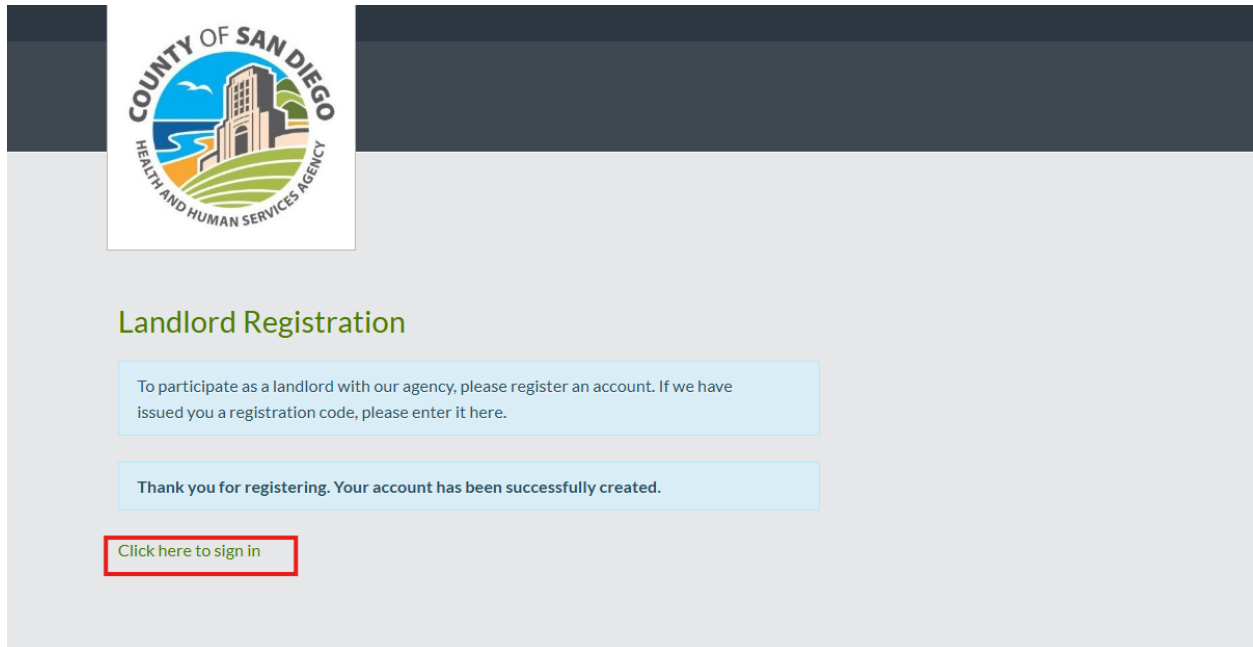
This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

I have read and accept the [Terms and Conditions](#)

Register

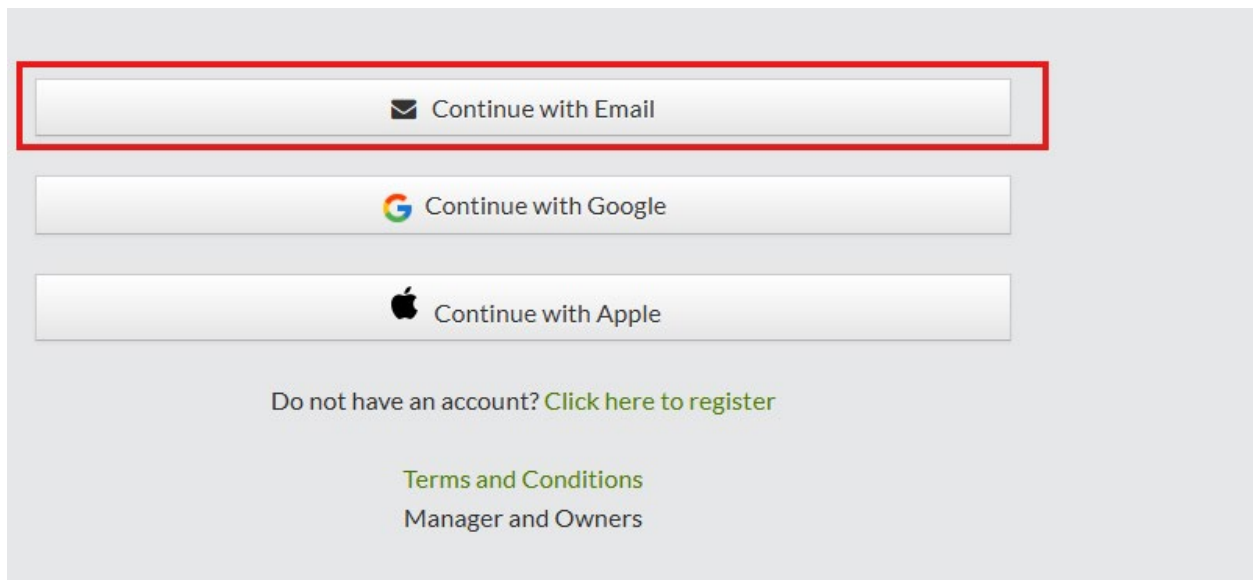
How Landlords Register in the RentCafe Portal

4. If the landlord registration is successful, click '**Click here to sign in**'.




5. Landlords can sign in using Email, Google, or Apple. To continue with email login, the landlord will click **Continue with Email**.

Please Note: If the landlord registered using a Google or Apple email address, they can sign in using the same Google or Apple option. The system will redirect the landlord to the appropriate sign-in page and request permission for securecafe.com to access their information in order to log in to the RentCafe portal.



How Landlords Register in the RentCafe Portal

6. From the **Landlord Login** screen, the landlord must enter the registered email address.

 **Sign in**

Please enter the email address associated with your account.

Email address

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

Send Verification Code

_____ or _____

Email a Link to Login

Do not have an account? [Click here to register](#)

How Landlords Register in the RentCafe Portal

7. Landlords can choose to **Send Verification Code** or **Email a Link to Login**.
 - **Send Verification Code:** Sends a one-time password (OTP) verification code to the landlord's email address or phone number. The OTP is valid for 10 minutes.
 - **Email a Link to Login:** Sends a login link to the landlord's registered email address. Once the landlord clicks the log in link in the email, the landlord is directed to the RentCafe Portal signed in. The secure link is valid for 30 minutes.
8. If the landlord selects to have the verifications code sent to their email address or via text, the landlord will select **Send Verification Code**.

← Sign in

Please enter the email address associated with your account.

Email address

yardi@gmail.com

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

Send Verification Code

or

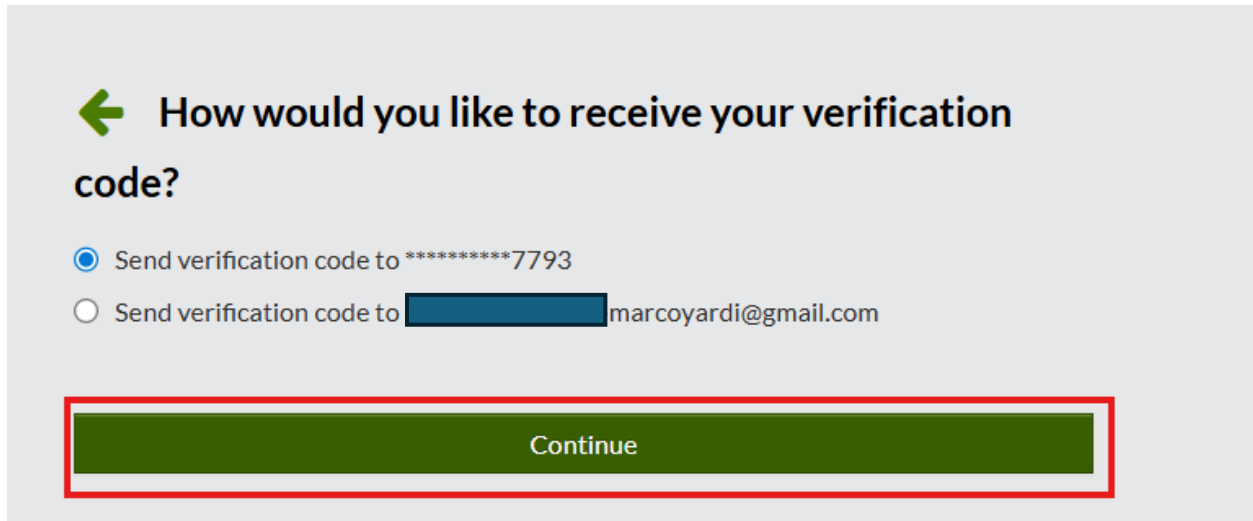
Email a Link to Login

Do not have an account? [Click here to register](#)

[Terms and Conditions](#)
[Manager and Owners](#)

How Landlords Register in the RentCafe Portal

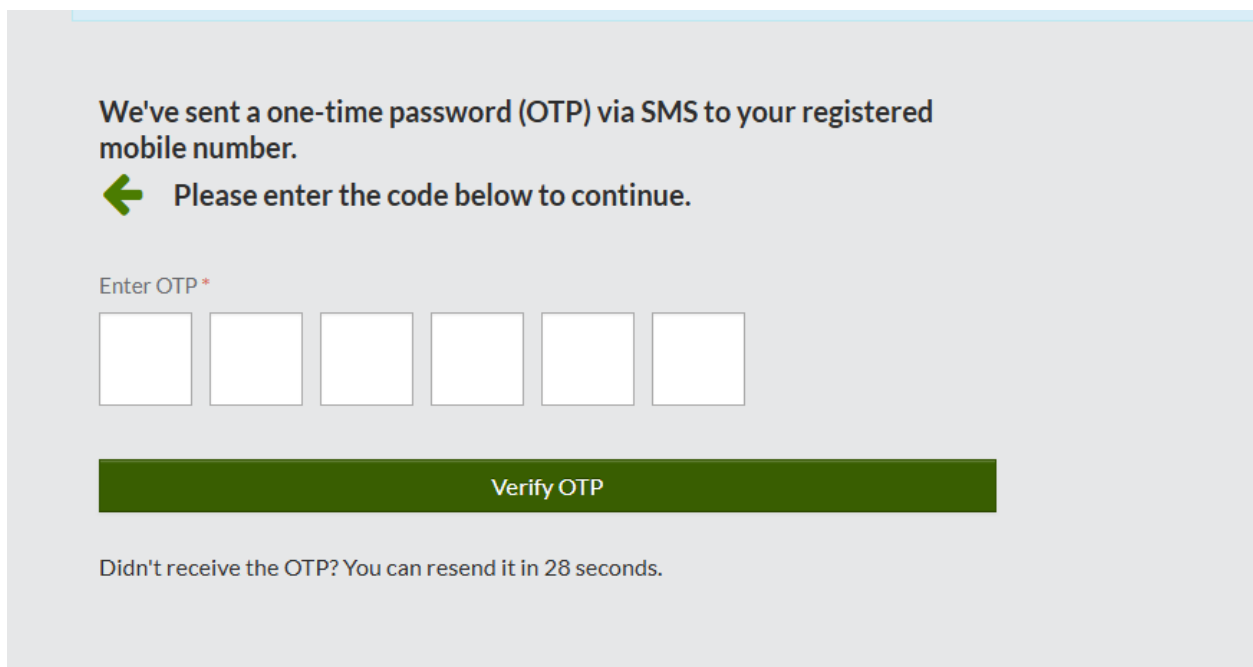
- The landlord chooses how to receive the verification code; either by phone (last 4 digits displayed) or by email. After selecting an option, click **Continue**.



A screenshot of a web form titled "How would you like to receive your verification code?". It features a green back arrow icon on the left. There are two radio button options: "Send verification code to *****7793" (selected) and "Send verification code to [redacted]marcoyardi@gmail.com". A green "Continue" button is highlighted with a red border.

- Landlords will receive a one-time password (OTP) via text message or email, based on the selected option. The OTP will expire in 10 minutes.

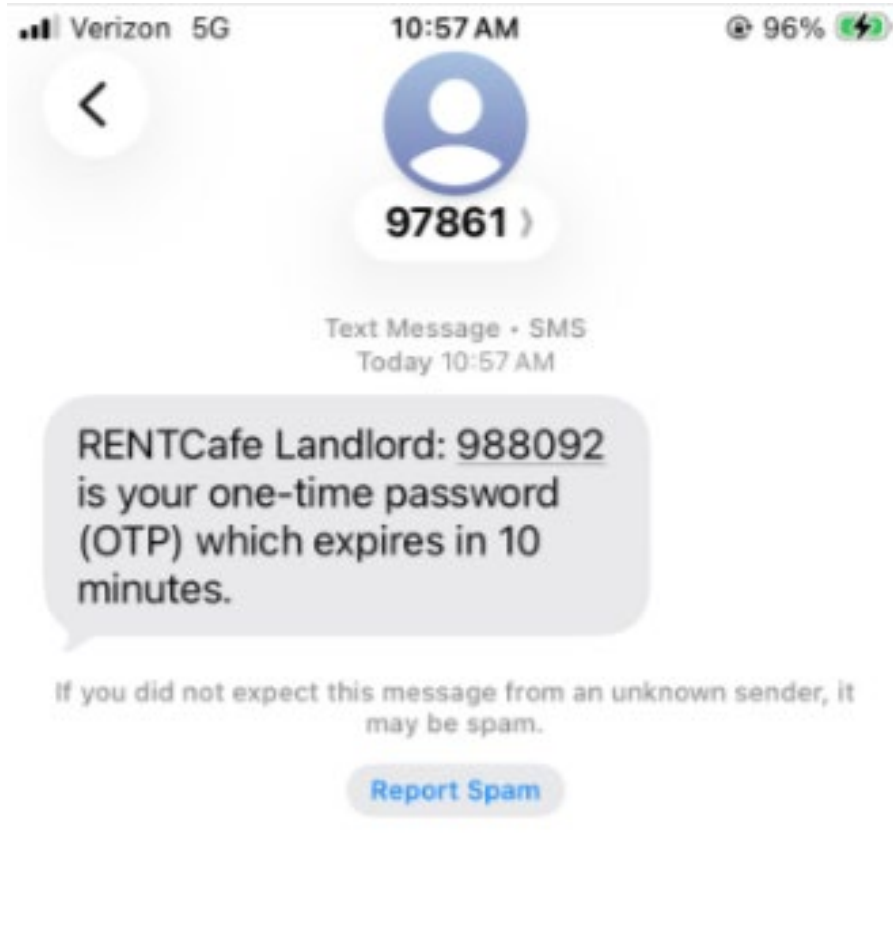
Please Note: If the OTP is not received, landlords can click **Resend OTP** to request a new one.



A screenshot of a web form titled "We've sent a one-time password (OTP) via SMS to your registered mobile number." It features a green back arrow icon on the left. Below the heading is the text "Please enter the code below to continue." followed by a label "Enter OTP*" and six empty input boxes for the code. A green "Verify OTP" button is at the bottom. Below the button is the text "Didn't receive the OTP? You can resend it in 28 seconds."

How Landlords Register in the RentCafe Portal

11. If sent via text, the message will read: **“RENTCafe Landlord: [6-digit code]”** and will inform the landlord that the OTP expires in 10 minutes.



How Landlords Register in the RentCafe Portal

12. If sent via email, the message will include the 6-digit code and will indicate that the OTP is valid for 10 minutes.



County of San Diego Health and Human Services Agency <no-reply@rentcafe.com>

to [REDACTED]



Dear John,

511363 is your one-time password (OTP) for login. It is valid for 10 minutes. Please do not share OTP with others.

Thank you,

The Housing Authority of the County of San Diego
3989 Ruffin Road
San Diego, CA 92123

This is an auto-generated email. Please do not reply to this email.

How Landlords Register in the RentCafe Portal

13. Landlords will enter the OTP received by email or text and click **Verify OTP**.

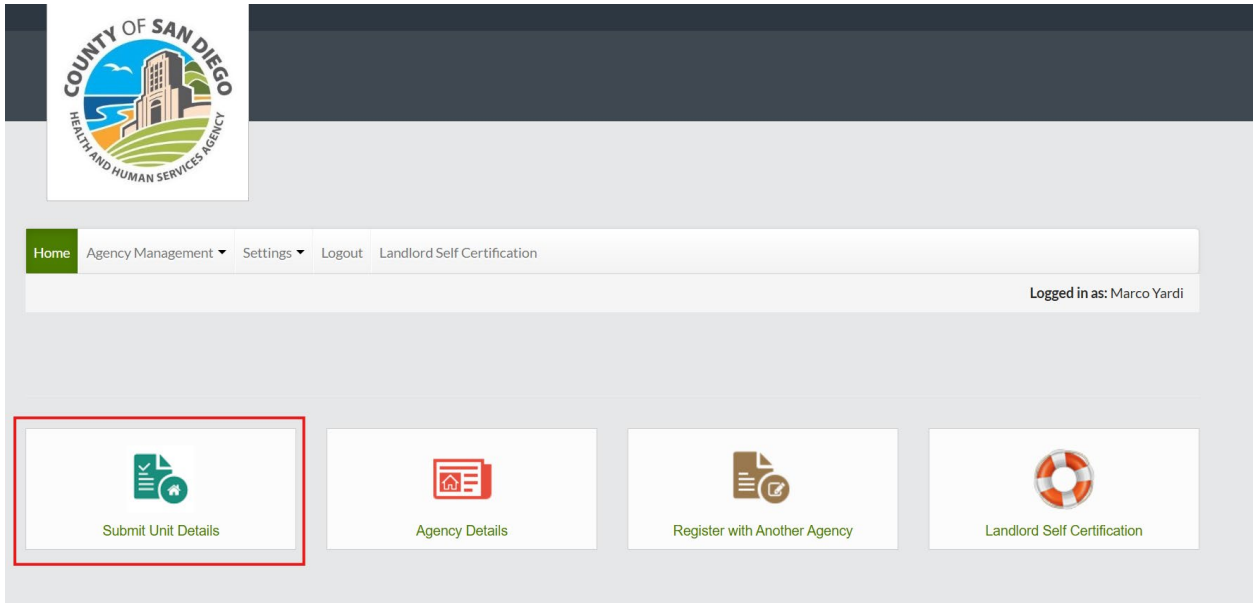
Please note: Entering the OTP code incorrectly will cause an error, and after multiple failed attempts, the account will be temporarily locked. Once the account is locked, the landlord will receive an email notification informing them that the portal has been locked due to multiple failed login attempts. The email will also explain that the account will be automatically reactivated after 30 minutes and will include a link to access the RentCafe Portal once the account is unlocked.

The screenshot displays the OTP verification interface. At the top, a red error message reads "Invalid OTP" with a close button. Below it, a system message states: "For your security, your account has been temporarily locked due to multiple unsuccessful login attempts. You'll be able to try again shortly." The main content area shows a confirmation message: "We've sent a one-time password (OTP) via SMS to your registered mobile number." followed by a green arrow and the instruction "Please enter the code below to continue." Below this is a label "Enter OTP*" and a row of six input boxes containing the digits 5, 3, 9, 4, 5, and 6. A green "Verify OTP" button is highlighted with a red border. Below the button, there is a horizontal line with "or" in the center, and a green "Resend OTP" link underneath.

How Landlords Register in the RentCafe Portal

Landlord Login:

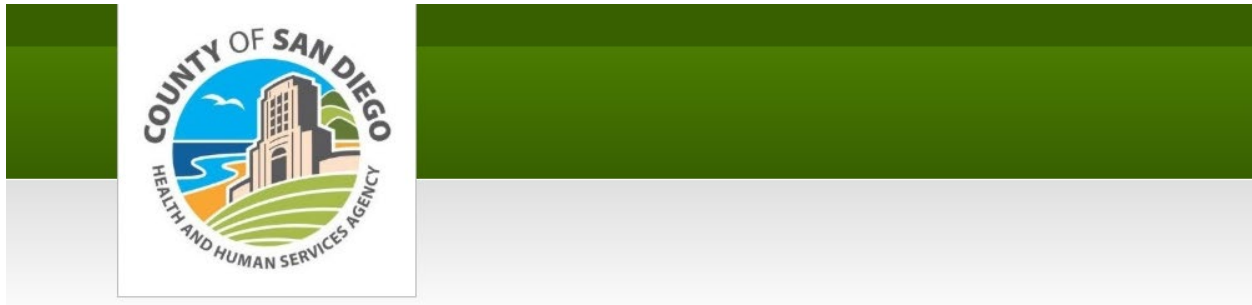
14. Once the landlord has successfully registered and logged in, they will have access to the Landlord Portal.



Existing/Participating Landlords with a Registration Code

An existing/participating landlord may register using their assigned registration code. The system will recognize them as a participating landlord, and once registration is completed, they will have access to the full set of features available to participating landlords.

1. From the **Landlord Registration** screen, the landlord will select **I have a registration code**.



Landlord Registration

To participate as a landlord with our agency, please register an account. If we have issued you a registration code, please enter it here.


I have a registration code

I do NOT have a registration code

Already registered? [Click here](#) to log in

How Landlords Register in the RentCafe Portal

2. In the field provided, landlords must enter the registration code issued by HACSD. Each landlord should have received a registration code by mail. If a landlord did not receive one, they may contact HACSD for their registration code.
3. Once the registration code has been entered, landlords will click **Go**.



Landlord Registration

To participate as a landlord with our agency, please register an account. If we have issued you a registration code, please enter it here.

Enter Your Registration Code

Already registered? [Click here](#) to log in

Personal Details

4. The **Personal Details screen** appears. The Landlords name, Social Security/TIN number and Phone Number must be entered. The information must match what HACSD has in the system. A **mobile phone number** is recommended, as the landlord may select to receive a verification code via text message.
5. Landlords will receive an error message if the information below does not match what HACSD has on file. If this occurs, the landlords will not be able to complete the registration.

Landlord Registration

To participate as a landlord with our agency, please register an account. If we have issued you a registration code, please enter it here.

Enter Your Registration Code

* Denotes a required field
** Data in these fields will be validated against information available with County of San Diego Health and Human Services Agency

Personal Details

First Name*

Last Name*

Tax ID or SSN**

Phone (Cell)*

Account Information

How Landlords Register in the RentCafe Portal

Account Information

6. Landlords must enter an email address they will remember, as this email will be used to log in to the RentCafe Landlord Portal.
7. Read and accept the Terms and Conditions.
8. Click **Register**.

Account Information

Account Nickname

Email Address*


Confirm Email Address*

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

I have read and accept the [Terms and Conditions](#)

Register

9. Once the landlord registration is successful, click '**Click Here to sign in**'.



Landlord Registration

To participate as a landlord with our agency, please register an account. If we have issued you a registration code, please enter it here.

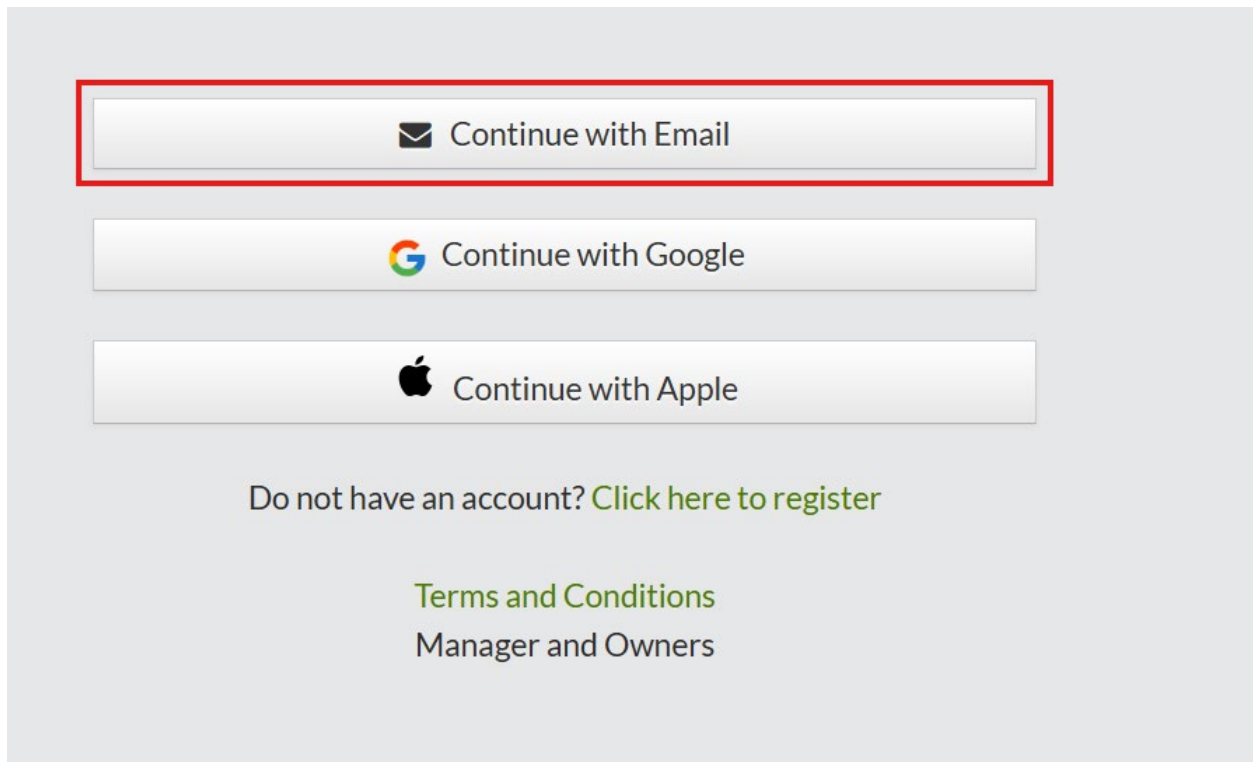
Thank you for registering. Your account has been successfully created.

[Click here to sign in](#)

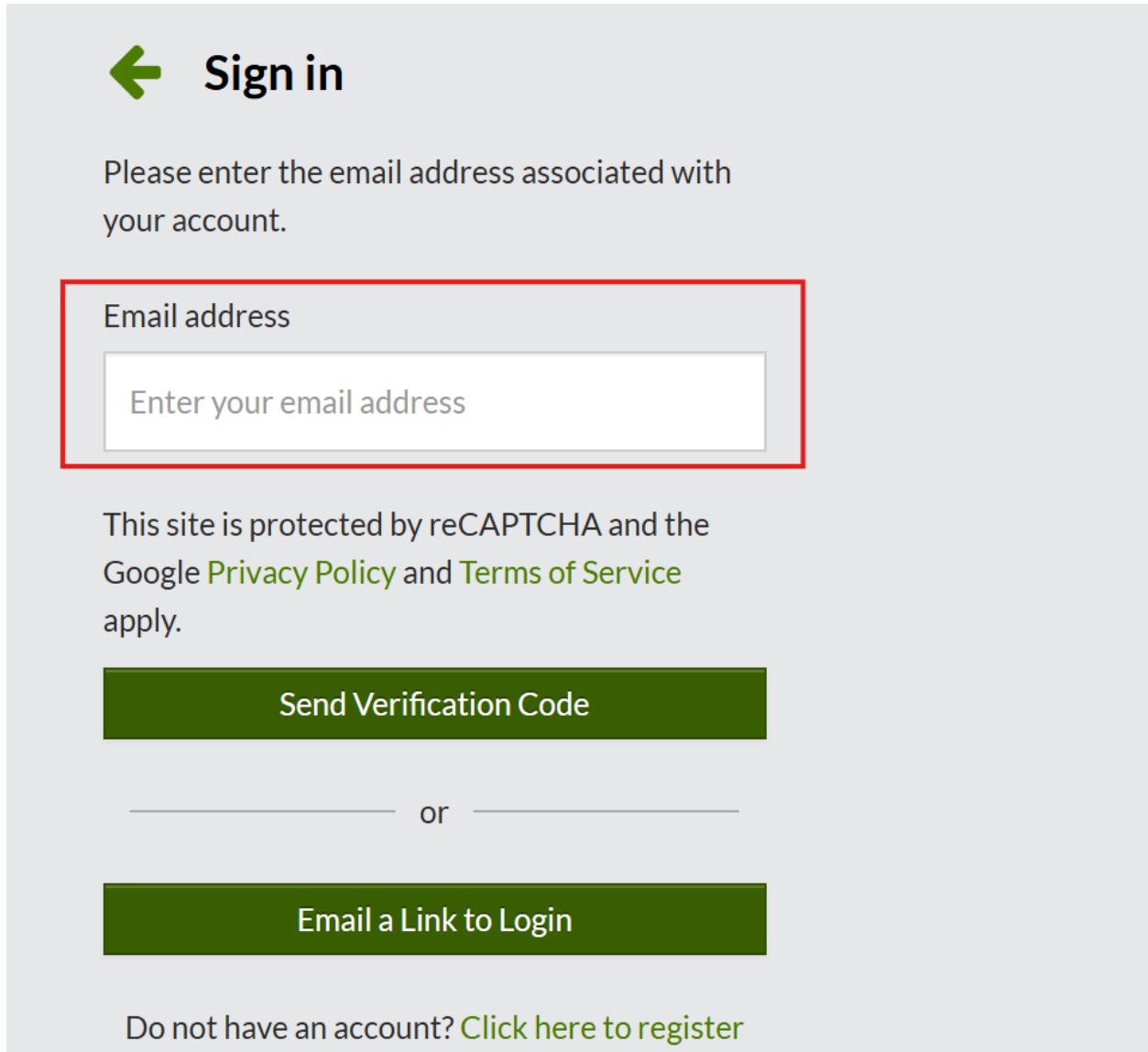
How Landlords Register in the RentCafe Portal

10. Landlords can sign in using Email, Google, or Apple. To continue with email landlords will click **Continue with Email**.

Please Note: If the landlord registered using a Google or Apple email address, they can sign in using the same Google or Apple option. The system will redirect the landlord to the appropriate sign-in page and request permission for securecafe.com to access their information in order to log in to the RentCafe portal.



11. From the **Landlord Login** screen, the landlord must enter the registered email address.



← Sign in

Please enter the email address associated with your account.

Email address

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

Send Verification Code

_____ or _____

Email a Link to Login

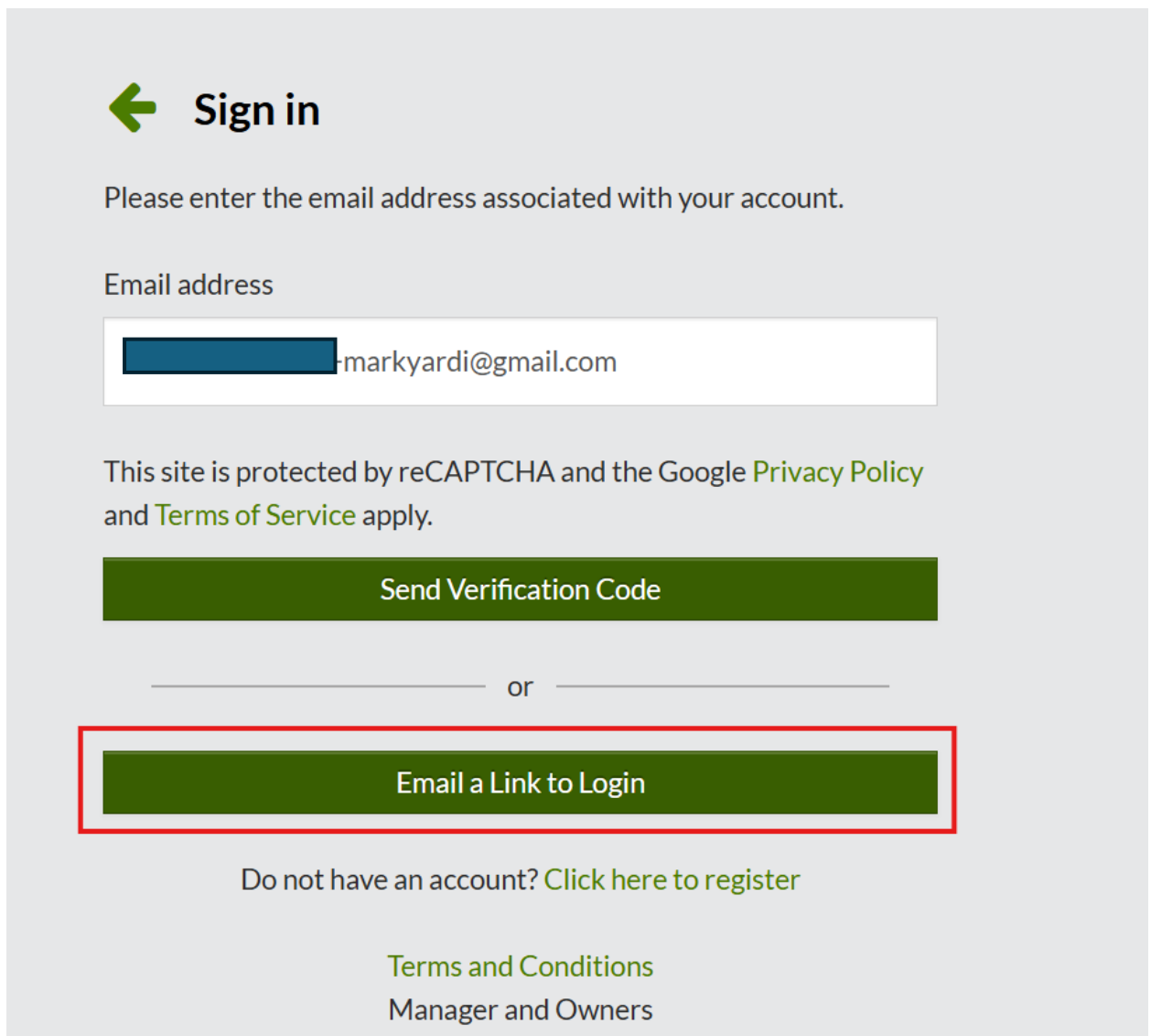
Do not have an account? [Click here to register](#)

12. Landlords can choose to Send Verification Code or Email a Link to Login.

- **Send Verification Code:** Sends a one-time password (OTP) verification code to the landlord’s email address or phone number. The OTP is valid for 10 minutes.
- **Email a Link to Login:** Sends a login link to the landlord’s email address. Once the landlord clicks the log in link in the email, the landlord is directed to the RentCafe Portal signed in. The secure link is valid for only 30 minutes.

Log in with Email Link

1. If the landlord selects the ‘**Email a Link to Login**’ option, an email link will be sent to the registered email address.



How Landlords Register in the RentCafe Portal

2. It will then require the landlord to check the registered email inbox for the one-time sign-in link.

Note: If the email is not received, landlords can request to have the link resent.

Check your inbox.

If the information you entered matches our records, you'll soon receive an email containing a one-time sign-in link.

miromarco2021+markyardi@gmail.com

Don't see your email?

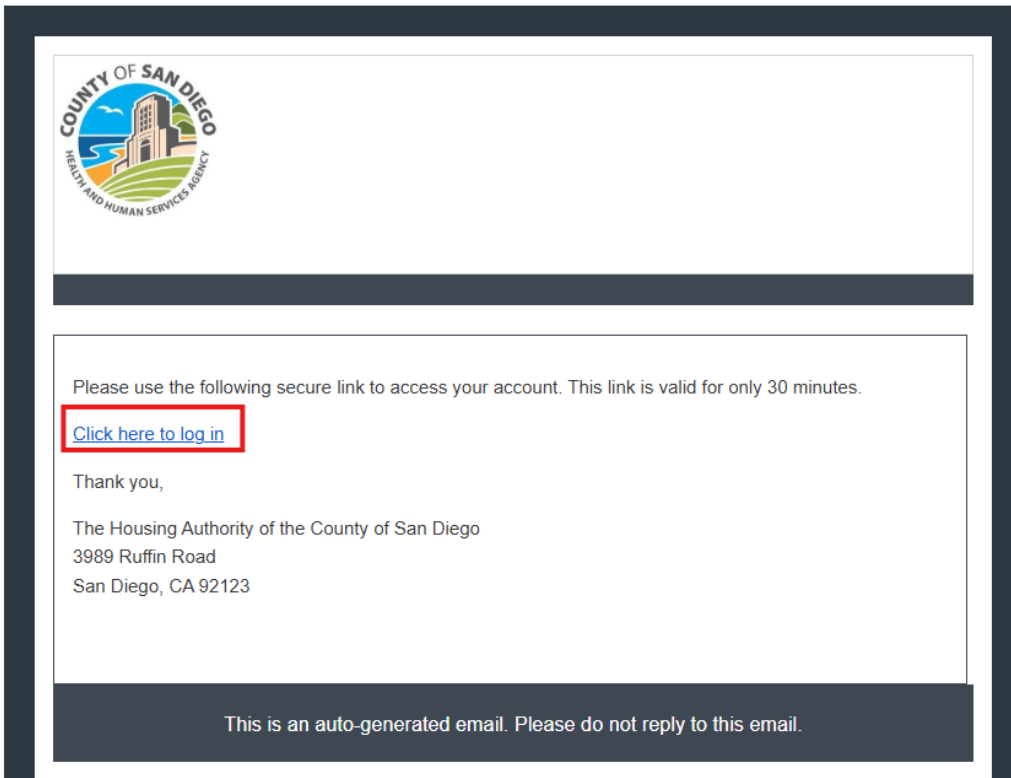
Check your spam folder or [resend](#) the link.

3. From the email inbox, the landlord will receive the email with the secure link to access their RentCafe account. Click '**Click Here to log in**'.



County of San Diego Health and Human Services Agency <no-reply@rentcafe.com>

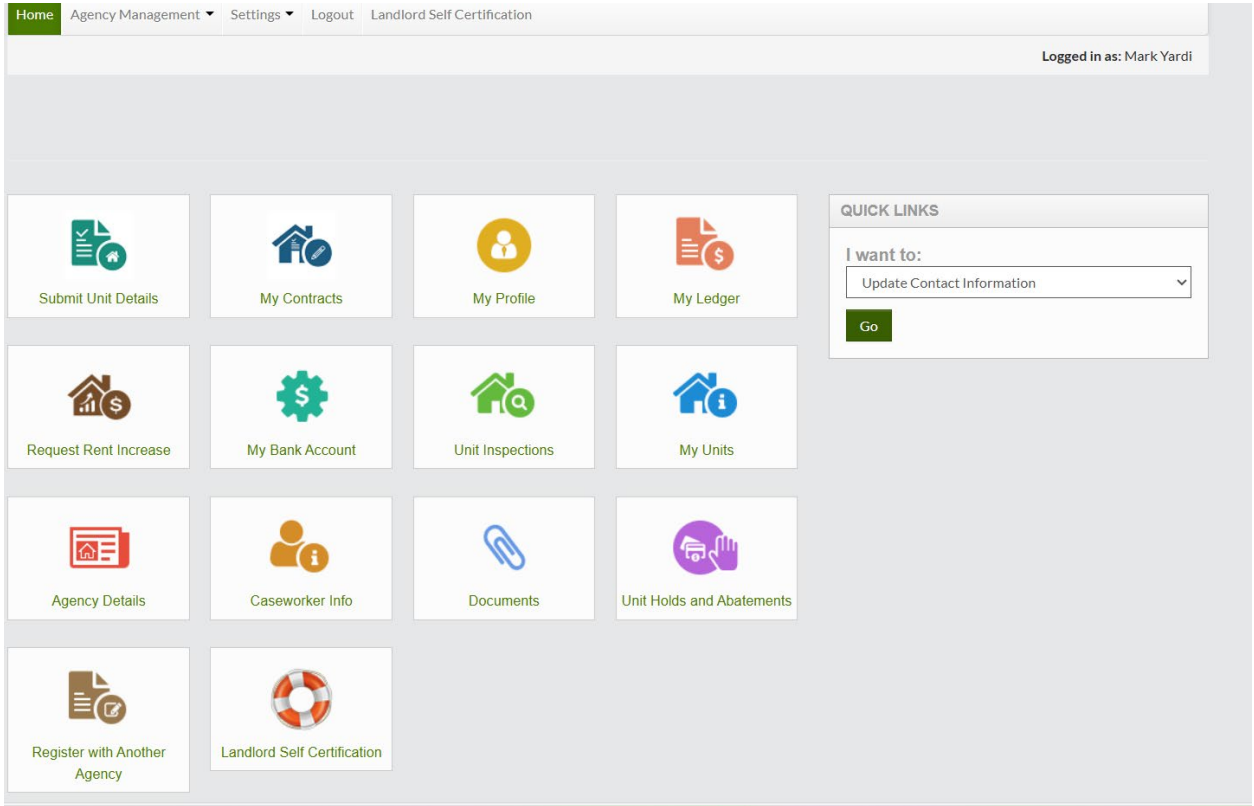
to [redacted] markyardi ▾



How Landlords Register in the RentCafe Portal

Landlord Login:

4. Once the landlord clicks the link, they will be able to access the full set of features available to existing landlords.



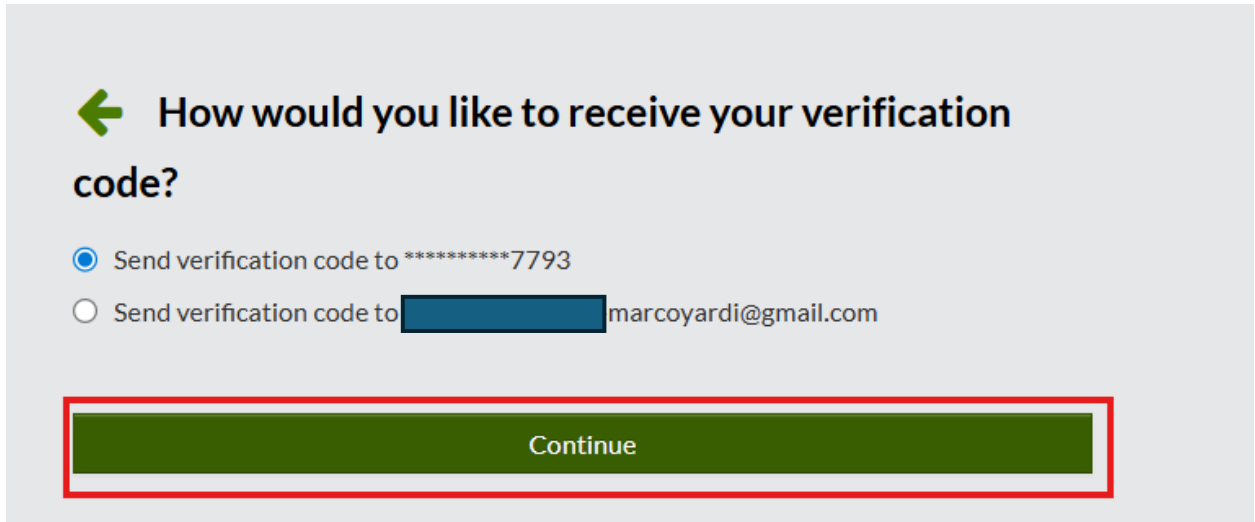
Log in with Mobile Verification Code

1. To receive the verification code via text, the landlord will select **Send Verification Code**.

The screenshot shows a 'Sign in' page with a green back arrow and the text 'Sign in'. Below this is the instruction 'Please enter the email address associated with your account.' and a text input field labeled 'Email address' containing 'marcoyardi@gmail.com'. A red rectangular box highlights the 'Send Verification Code' button. Below the button is a horizontal line with 'or' in the center, followed by an 'Email a Link to Login' button. At the bottom, there is a link 'Do not have an account? Click here to register' and two links: 'Terms and Conditions' and 'Manager and Owners'.

How Landlords Register in the RentCafe Portal

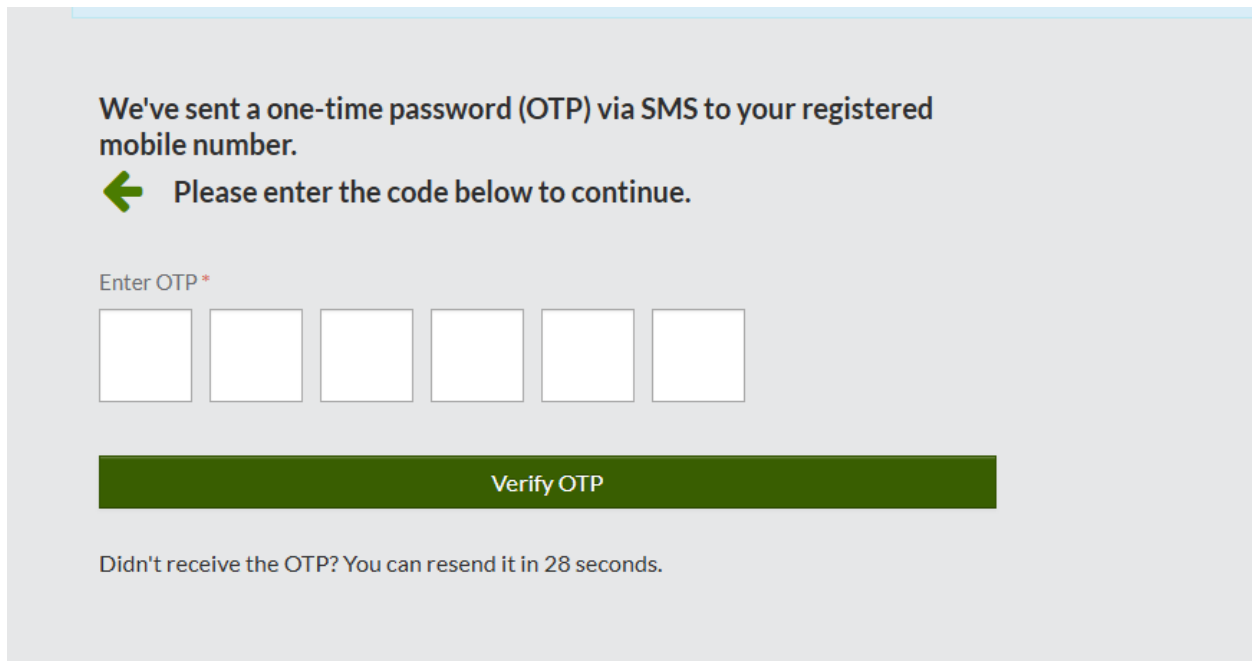
2. To receive the verification via text message, the landlord will select Send Verification Code to (phone number), then **Continue**.



The screenshot shows a mobile app interface with a green back arrow and the text "How would you like to receive your verification code?". There are two radio button options: "Send verification code to *****7793" (selected) and "Send verification code to [redacted]marcoyardi@gmail.com". A green "Continue" button is highlighted with a red border.

3. Landlords will receive a one-time password (OTP) via text message. The OTP expires in 10 minutes.

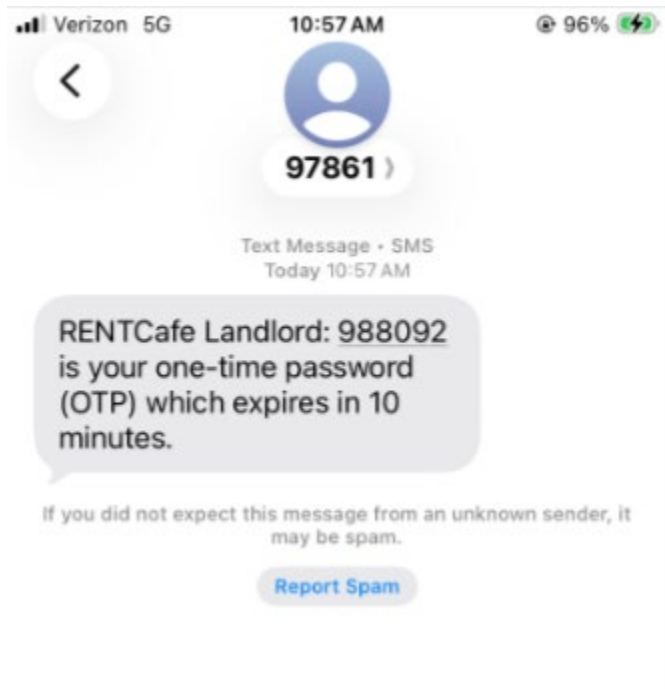
Please Note: If the OTP is not received within 30 seconds, landlords can click **Resend OTP** to request a new one.



The screenshot shows a mobile app interface with the text "We've sent a one-time password (OTP) via SMS to your registered mobile number." and a green back arrow with "Please enter the code below to continue." Below this is a label "Enter OTP*" and six empty input boxes for the code. A green "Verify OTP" button is at the bottom. A link "Didn't receive the OTP? You can resend it in 28 seconds." is at the bottom.

4. If sent via text, the message will read: **“RENTCafe Landlord: [6-digit code]”** and will inform the landlord that the OTP expires in 10 minutes.

How Landlords Register in the RentCafe Portal



How Landlords Register in the RentCafe Portal

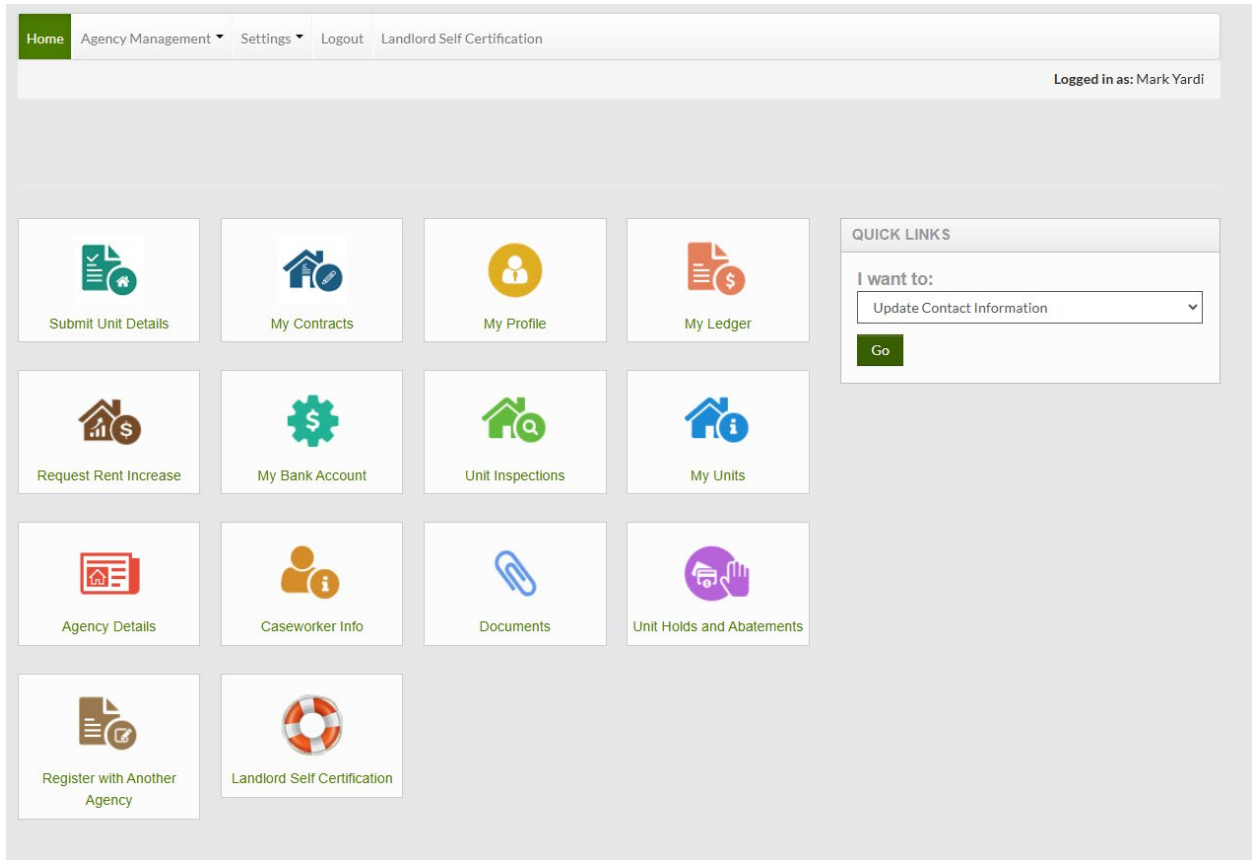
- The Landlord will enter the OTP received by text and click **Verify OTP**.

Please note: Entering the OTP code incorrectly will cause an error, and after multiple failed attempts, the account will be temporarily locked. Once the account is locked, the landlord will receive an email notification informing them that the portal has been locked due to multiple failed login attempts. The email will also explain that the account will be automatically reactivated after 30 minutes and will include a link to access the RentCafe Portal once the account is unlocked.

The screenshot displays the OTP verification interface. At the top, a red error banner reads "Invalid OTP" with a close button. Below it, a pink notification bar states: "For your security, your account has been temporarily locked due to multiple unsuccessful login attempts. You'll be able to try again shortly." The main content area has a grey background and contains the following text: "We've sent a one-time password (OTP) via SMS to your registered mobile number." followed by a green arrow icon and "Please enter the code below to continue." Below this is the label "Enter OTP*" and a row of six input boxes containing the digits 5, 3, 9, 4, 5, and 6. A red rectangular box highlights the "Verify OTP" button. At the bottom, there is a horizontal line with "or" in the center, and a green link labeled "Resend OTP" below it.

How Landlords Register in the RentCafe Portal

6. Once registration and login are successful, the landlord will have access to the landlord portal.



How Landlords Register in the RentCafe Portal

Log in with Email Verification

1. If the landlord chooses to receive the verification code by email, the landlord will select Send Verification Code to (email address) and click **Continue**.

Landlord Login

To create your County of San Diego Health and Human Services Agency account and apply online you must have a valid email address.

If you do not have a valid email address, you will need to create one.

Please click on the following links to access popular email providers:

- [Gmail](#)
- [Yahoo!](#)
- [Outlook](#)

First Time Visitors: Follow the 'Click here to register' link below.
Returning Visitors: Login with your email

Note: For better use of the Online Portal we recommend using the most recent version of one of the Supported browser's list:

- Google Chrome
- Mozilla Firefox
- Safari (macOS)
- Opera

← How would you like to receive your verification code?

Send verification code to *****7793

Send verification code to [redacted]marcs@gmail.com

Continue

How Landlords Register in the RentCafe Portal

2. If sent via email, the message will include the 6-digit code and state the OTP is valid for 10 minutes.

County of San Diego Health and Human Services Agency <no-reply@rentcafe.com>

to [redacted] marcs ▾



Dear Mark,

749686 is your one-time password (OTP) for login. It is valid for 10 minutes. Please do not share OTP with others.

Thank you,

The Housing Authority of the County of San Diego
3989 Ruffin Road
San Diego, CA 92123

This is an auto-generated email. Please do not reply to this email.

How Landlords Register in the RentCafe Portal

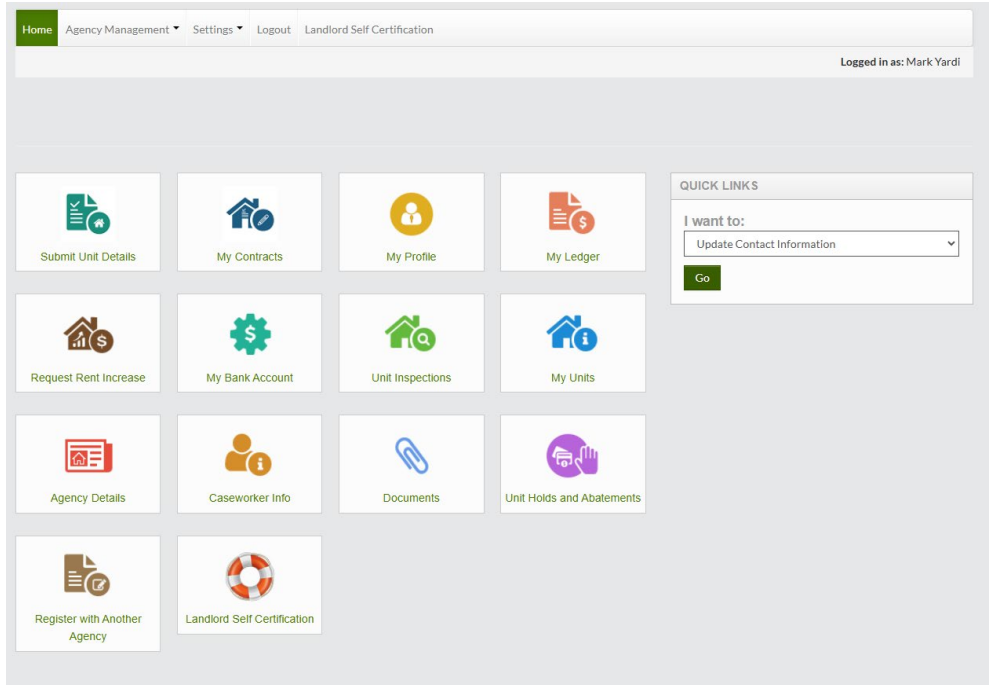
3. The Landlord will enter the OTP received via email and click **Verify OTP**.

Please note: Entering the OTP code incorrectly will cause an error, and after multiple failed attempts, the account will be temporarily locked. Once the account is locked, the landlord will receive an email notification informing them that the portal has been locked due to multiple failed login attempts. The email will also explain that the account will be automatically reactivated after 30 minutes and will include a link to access the RentCafe Portal once the account is unlocked.

The screenshot displays a sequence of events on the RentCafe portal. At the top, a red error banner reads "Invalid OTP" with a close button. Below it, another red banner states: "For your security, your account has been temporarily locked due to multiple unsuccessful login attempts. You'll be able to try again shortly." The main content area is titled "Landlord Login" and contains instructions for account creation and login. It lists supported email providers (Gmail, Yahoo!, Outlook) and browsers (Google Chrome, Mozilla Firefox, Safari, Opera). A message indicates that a one-time password (OTP) has been sent to the user's email. Below this, a green arrow points to the instruction "Please enter the code below to continue." A row of six input boxes contains the digits 7, 4, 9, 6, 8, and 6. A green "Verify OTP" button is highlighted with a red rectangle. Below the button is a link for "Resend OTP".

How Landlords Register in the RentCafe Portal

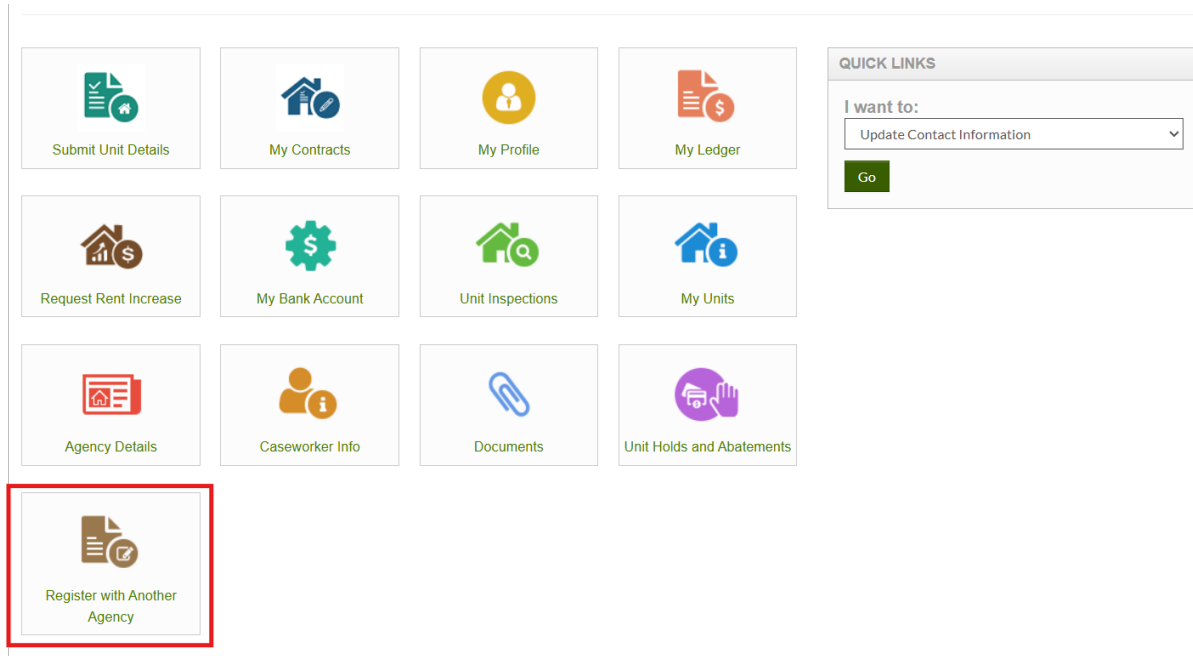
- Once registration and login are successful, the landlord will have access to the landlord portal.



Linking Units in RentCafe

Landlords can create multiple accounts with the Housing Authority of the County of San Diego (HACSD). Once registered, landlords will have access to all their records through a single account and login.

1. Landlords will click on **Register with Another Agency** tile.



2. Landlords will enter **Registration Code**.

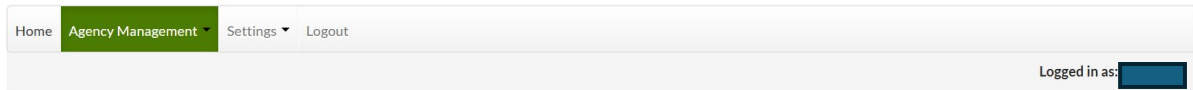
Register With Another Agency

Use this screen to register your landlord account with another housing agency or register multiple accounts with the same agency. After you register, you can access all your records using a single account and login information. Enter the new registration code to get started.

Enter Your Registration Code

How Landlords Register in the RentCafe Portal

3. Once the Landlord has entered the Registration Code.
4. The Landlord will click **Go**.



A screenshot of the RentCafe Portal navigation bar. It features a horizontal menu with the following items: 'Home', 'Agency Management' (highlighted in green), 'Settings' (with a dropdown arrow), and 'Logout'. On the right side of the bar, it says 'Logged in as:' followed by a dark blue rectangular box representing a user profile picture.

Register With Another Agency

Use this screen to register your landlord account with another housing agency or register multiple accounts with the same agency. After you register, you can access all your records using a single account and login information. Enter the new registration code to get started.



A screenshot of the registration code input field. The label 'Enter Your Registration Code' is on the left. To its right is a text input box containing the number '25'. To the right of the input box is a green button with the text 'Go' in white. The 'Go' button is highlighted with a red rectangular border.

How Landlords Register in the RentCafe Portal

5. The landlord must complete the following fields:

- **Account Nickname:** Displays when switching between accounts in RentCafe. It is recommended to enter the name of the bank where housing assistance payments are deposited for the unit(s).
- **Last Name:** Enter the last name used to log in.
- **Email:** Can be different from the login email. The login email remains the primary email used to access RentCafe.
- **Phone:** Enter the office phone number.
- **Terms and Conditions:** Read and check the box to confirm agreement.

Register With Another Agency

Use this screen to register your landlord account with another housing agency or register multiple accounts with the same agency. After you register, you can access all your records using a single account and login information. Enter the new registration code to get started.

Enter Your Registration Code

Account Nickname

Last Name*

Tax ID or SSN**

Email Address*

Phone (Cell)*

I have read and accept the [Terms and Conditions](#)

** Data in these fields will be validated against information available with County of San Diego Health and Human Services Agency

How Landlords Register in the RentCafe Portal

6. Once the landlord has completed the required fields, the landlord will click **Register**.

Register With Another Agency

Use this screen to register your landlord account with another housing agency or register multiple accounts with the same agency. After you register, you can access all your records using a single account and login information. Enter the new registration code to get started.

Enter Your Registration Code

Account Nickname

Last Name*

Tax ID or SSN**

Email Address*

Phone (Cell)*

I have read and accept the [Terms and Conditions](#)

** Data in these fields will be validated against information available with County of San Diego Health and Human Services Agency

7. Once registration is successfully completed, the landlord will be able to toggle between different accounts from the main RentCafe Dashboard. The landlord will then click **My Units**.

The dashboard features a grid of service tiles and a 'QUICK LINKS' section on the right. The 'My Units' tile is highlighted with a red border.


Submit Unit Details	My Contracts	My Profile	My Ledger
Request Rent Increase	My Bank Account	Unit Inspections	My Units
Agency Details	Caseworker Info	Documents	Unit Holds and Abatements
Register with Another Agency			

QUICK LINKS

I want to:


How Landlords Register in the RentCafe Portal

- The “**My Account**” dropdown option will display the different linked accounts, and the units associated with each account.
- To toggle between different linked accounts, the landlord will click on the dropdown options

options 

Home Agency Management Settings Logout

Logged in as: [redacted]

My Units My Account [redacted] 157 

of Bedrooms

Search:

Unit Address	# of Bedrooms	Effective Date	Contract Rent	HAP	Tenant Rent	Legal Owner	HAP Recipient	Tenant Name	Tenant Code	Re-exam Date
[redacted]	3	10/01/2024	\$2,150.00	\$1,239.00	\$911.00	[redacted]	[redacted]	[redacted]	[redacted]	10/01/2025
[redacted]	0	05/01/2024	\$2,036.00	\$1,809.00	\$227.00	[redacted]	[redacted]	[redacted]	[redacted]	05/01/2025

- The landlord will select the account linked to the units the landlord wishes to view.

My Units My Account
 M [redacted] 157
 M [redacted] 157
 US BANK - [redacted] 128

of Bedrooms

Search:

Unit Address	# of Bedrooms	Effective Date	Contract Rent	HAP	Tenant Rent	Legal Owner	HAP Recipient	Tenant Name	Tenant Code	Re-exam Date
[redacted]	3	10/01/2024	\$2,150.00	\$1,239.00	\$911.00	[redacted]	[redacted]	[redacted]	[redacted]	10/01/2025
[redacted]	0	05/01/2024	\$2,036.00	\$1,809.00	\$227.00	[redacted]	[redacted]	[redacted]	[redacted]	05/01/2025

How Landlords Register in the RentCafe Portal

11. The landlord will be able to view the units associated with the preferred selected account.

Home Agency Management Settings Logout

Logged in as: [Redacted]

My Units

My Account US BANK [Redacted] 128

of Bedrooms Select options

Go Excel

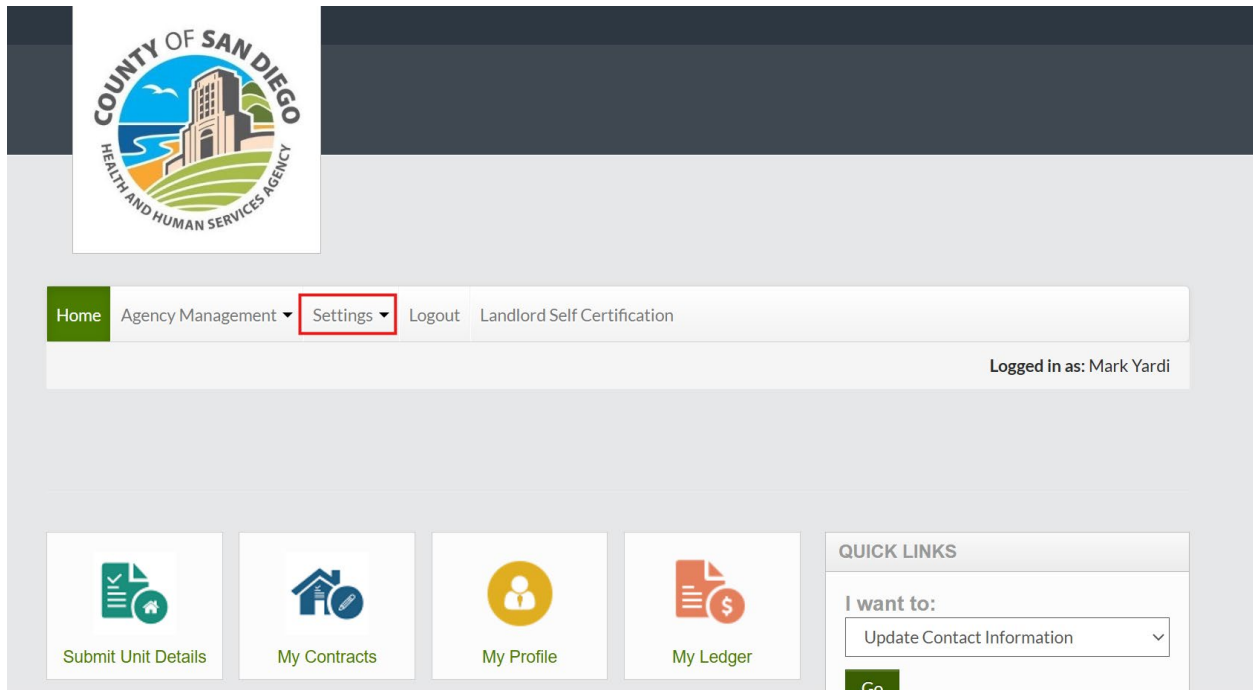
Search: [Input Field]

Unit Address	# of Bedrooms	Effective Date	Contract Rent	HAP	Tenant Rent	Legal Owner	HAP Recipient	Tenant Name	Tenant Code	Re-exam Date
[Redacted]	2	12/01/2024	\$1,789.00	\$1,789.00	\$0.00	[Redacted]	[Redacted]	[Redacted]	[Redacted]	11/01/2025
[Redacted]	1	08/01/2025	\$1,750.00	\$1,245.00	\$505.00	[Redacted]	[Redacted]	[Redacted]	[Redacted]	01/01/2026

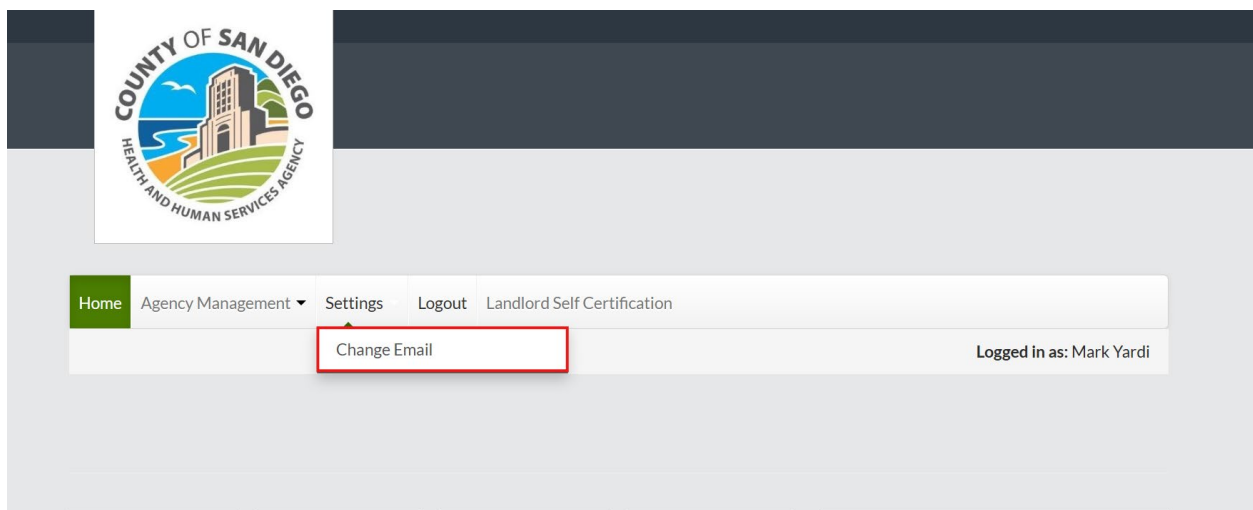
Updating Landlord Email in RentCafe

If a landlord wants to change their email, they can update it in RentCafe. Changing the email will also update the landlord's login information. The new email must be used the next time the landlord signs in to the portal.

1. The landlord will select **Settings** from top menu.



2. Click **Change Email**.



How Landlords Register in the RentCafe Portal

3. Enter and confirm new email address and click **Update Email Address**.

Home Agency Management Settings Logout Landlord Self Certification

Logged in as: Mark Yardi

Change Email

Please note that changing your email address will change your login information. In the future, you will use the new email address to login.

New Email

Confirm New Email

Update Email Address

4. The email address has been successfully changed.

Email Address Changed x

Home Agency Management Settings Logout Landlord Self Certification

Logged in as: Mark Yardi

Change Email

Please note that changing your email address will change your login information. In the future, you will use the new email address to login.

New Email

Confirm New Email

Update Email Address

How Landlords Register in the RentCafe Portal

5. The landlord will receive an email notifying the landlord of the email change.



County of San Diego Health and Human Services Agency <no-reply@rentcafe.com>
to miromarco2021+marcs ▾



Dear Mark Yardi,

Our records show that you changed your email from [REDACTED] markyardi@gmail.com to [REDACTED] marcs@gmail.com.

Please note that changing your email address have changed your login information as well. In the future, please use the new email address to login.

Your security is important to us. If you did not authorize this change, please contact us immediately.

Thank you,

The Housing Authority of the County of San Diego
3989 Ruffin Road
San Diego, CA 92123

This is an auto-generated email. Please do not reply to this email.