



COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2024 - JUNE 30, 2025  
Deadline: August 8, 2025

1. DEPARTMENT INFORMATION:

Department:	District Attorney
Division/Unit:	Administration/Human Resources

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Volunteers: 68      Hours: 10,277.75      x \$40.14      =      \$412,548.89

Types of work performed by GENERAL VOLUNTEERS in this category:

Certified Legal Interns work closely with prosecutors in all phases of prosecution: appearing in court, drafting motions, conducting legal research, and assisting with major case preparation.

*One Safe Place* volunteer positions range from greeting and escorting guests/members within the center when needed, assisting guests/members seeking information and services, organizing donations, professional services such as haircuts, assisting with cooking classes and preparing food and snacks for guests/members, retrieving clothing donations from community members and taking donations to storage facilities, supporting donation drives and set-up for events and trainings.

The DA Court Dog Program volunteers provide certified therapy dogs, in court settings, for child victims of physical, sexual, and emotional abuse. They also assist victims in preparing for court, testify and provide victim statements at sentencing hearings.

- b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Volunteers: 0      Hours: 0      x \$40.14      =      \$0.00

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A



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- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	x	VCL	=	Dollar Benefit
Attorney	100		84.61		8,461.00

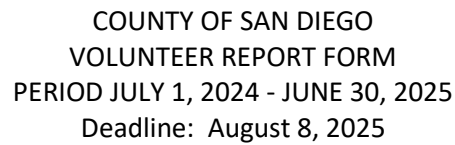
No. of Volunteers: 3      Total Hours: 100      Total Value: = \$8,461.00

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

The volunteer attorneys at One Safe Place provide pro bono legal assistance to survivors of abuse and free consultations regarding family and general law matters including how to file for divorce, child custody and addresses questions and concerns.

- d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	No. of Volunteers	Hours	Dollar Benefit
2a.	68	10,277.75	\$412,548.89
2b.	0	0	0
2c.	3	100	\$8,461.00
<b>Total Volunteers</b>	<b>71</b>	<b>Total Hours</b>	<b>Total Value</b>
		<b>10,377.75</b>	<b>\$421,009.89</b>



Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<b>Total Value:</b>	\$0.00
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a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<b>TOTAL OF OTHER PROGRAM COSTS</b>	<b>\$0.00</b>
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d. <b>TOTAL OF VOLUNTEER PROGRAM COST</b> (Sum of 4a, 4b and 4c)	\$15,936.00
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**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

- |                                                                |              |
|----------------------------------------------------------------|--------------|
| a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)       | \$421,009.89 |
| b. Total of Donations to Volunteer Program, Item 3 (Page 2)    | \$0.00       |
| c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) | \$15,936.00  |

**TOTAL PROGRAM BENEFIT**

\$405,073.89

**6. RECRUITING:**

Please describe your recruiting programs:

Our Certified Legal Internship Program offers volunteer positions to eligible second- and third-year law students who are interested in a career in the field of criminal law. We work with various law schools – attending career fairs and events and conducting campus visits to meet with students and provide additional information about office and the internship programs we offer year-round. We also post internship opportunities on Symplicity, 12Twenty and other job posting platforms.

The *One Safe Place* Volunteer Program offers a unique opportunity for caring and dedicated individuals to help victims and survivors of abuse and trauma and their families. We offer unpaid internships for students and volunteers where they provide direct service to members, staff, and partners at our Center. We speak at Kiwanis, Rotary and other community events to bring awareness to our program/volunteer opportunities and also recruit interested volunteer candidates through the tours we host each week to community members and students.

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Our Court Dog Program volunteers and dogs continue to visit various DA branches and HOJ floors as an informal part of the DA ServeWell program to boost employee morale.

The volunteers at One Safe Place continue to lead the weekly onsite tours for community members interested in learning about One Safe Place. In December 2024, the OSP volunteers supported the Annual Holiday Party at One Safe Place where 85 families were able to enjoy a holiday celebration with Santa and receive gifts. The volunteers also participated in OSP's Dress to Thrive Prom event and helped high school age youth pick out dresses and outfits for their prom dances.



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**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2024 -25:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Our department restarted the Paralegal Internship Program in April 2025. The program offers hands-on experience dealing with the various aspects of the criminal justice system, while working closely with attorneys, paralegals, investigators and victim advocates. We currently have two paralegal interns in the program and will continue to promote the recruitment of interns to increase our numbers in hours and volunteers.

*One Safe Place* will continue to create more volunteer opportunities and match each volunteer with an area of service they are passionate about and provide volunteers with training and support they need to assist victims and their families. Goals include a regular volunteer newsletter and sign-up opportunities for events hosted at OSP, developing additional opportunities onsite for students and other interns.

**9. GENERAL INFORMATION:**

Name of Person Completing Report:	April Sapida		
Phone Number:	(619) 531-4016	Mail Stop:	D-421
Email:	<a href="mailto:April.Sapida@sdcdca.org">April.Sapida@sdcdca.org</a>		

Volunteer Coordinator:	April Sapida		
Phone Number:	(619) 531-4016	Mail Stop:	D-421
Email:	<a href="mailto:April.Sapida@sdcdca.org">April.Sapida@sdcdca.org</a>		

**10. DEPARTMENT CERTIFICATION:**

  
DEPARTMENT HEAD SIGNATURE

  
DATE