



**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2014 - JUNE 30, 2015  
Deadline: July 17, 2015**

COUNTY OF SAN DIEGO  
2015 JUL -2 AM 9:58  
CLERK OF THE BOARD  
OF SUPERVISORS

**1. DEPARTMENT INFORMATION:**

Department: Office of Emergency Services  
Division/Unit: \_\_\_\_\_

**2. VOLUNTEER PROGRAM BENEFITS:**

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	22 Hours	3337 X	\$23.07 =	\$76,984.59
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Types of work performed by GENERAL VOLUNTEERS in this category:

Volunteers performed research, wrote drafts, and conducted updates in support of disaster plans. Volunteers also assisted in conducting public outreach disaster preparedness efforts by developing informational materials and attending numerous public safety events to disseminate disaster information.

Volunteers were also assigned projects in direct support of specific staff projects, such as helping with administrative support for disaster volunteer coordination, with duties ranging from processing applications and forms, to assisting with disaster exercise development and execution.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours	X	\$23.07 =	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00

<b>No. of Vol.</b>	<b>Total Hours</b>	<b>0</b>	<b>Total Value =</b>	<b>\$0.00</b>
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	22	3337	\$76,984.59
2b.	0	0	\$0.00
2c.	0	0	\$0.00

<b>Total Vol.</b>	<b>22</b>	<b>Hours</b>	<b>3,337</b>	<b>Total Value =</b>	<b>\$76,984.59</b>
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**3. DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

**TOTAL VALUE = \$0.00**

**4. VOLUNTEER PROGRAM COSTS:**

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours  X Rate  =

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours  X Rate  =

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS =

d. TOTAL OF VOLUNTEER PROGRAM COST =   
(add 4a, 4b, and 4c)

5. **NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$76,984.59</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$3,292.00</u>

**TOTAL PROGRAM BENEFIT**

**\$73,692.59**

6. **RECRUITING:**

Please describe your recruiting programs:

Strongest recruiting factor has been word of mouth from former and current interns to new potential interns from local colleges. Intern fairs, the County's volunteering website, and cold calls from others looking to get experience in the field drive most of the rest.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Amongst many projects volunteers supported, interns helped add +200 community partners to our partner connection. These partners relay vetted disaster information into the languages and modalities that are most used by their community. Engaging these community partners took a lot of time and effort and volunteers were a critical part of that.

Volunteers assigned in regional disaster exercise "San Diego Capstone" providing support to the participants in the exercise in the County's Emergency Operations Center.

Volunteers played a key part in assembling and distributing starter disaster kits to County employees to encourage disaster preparedness and Continuity of Operations.

**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2015-16:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Current and ongoing Volunteer activities include:

- General staff support
- Public Outreach
- Volunteer Disaster Service Worker (CERT) Processing
- Live Well San Diego Lunch and Learns
- Public Education Event Coordination
- Advanced Recovery Initiative Application Processing
- Assembly of Incident Management Team Go Kits
- Water District Drought Status Survey
- Point of Distribution / Regional Staging Area Plan Development
- EOC Systems Support
- AlertSanDiego Database Support
- Damage Assessment Concept of Operations
- Fourth Grade Curriculum Outreach Support
- Risk Communications Support
- Informational Materials Development and Acquisition
- Building Inspection Mutual Aid Agreement Support
- EOC Organizational Structure Development
- Fuel Commodities Plan
- Resource Protocols
- Unincorporated Community Evacuation Route Modeling
- Emergency Website and Smart Phone Application Translation Quality Assurance
- County and City Debris Plan Deconfliction
- Tribal Grant Research and Outreach
- Recovery Website Updating
- First Watch SOP Development
- Childcare Disaster Outreach SOP Development
- Financial Donations Management Research
- Commodities Plan Updating
- ARI News Letter Development

**9. GENERAL INFORMATION:**

Name of person completing report: Bennett Cummings  
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